

-- AMENDED AGENDA --
CARROLL COUNTY BOARD MEETING
Small Courtroom, Courthouse
November 7, 2024 9:30 a.m.
*****PLEASE SILENCE CELL PHONES*****

Call to Order

Pledge of Allegiance

Roll Call

Public Comments

Consent Agenda

- 1. Approval of the October 17th Meeting Minutes**
- 2. Approval of Bills Paid in Vacation**
- 3. Approval of Committee on Claims**
- 4. Approval of Transfer**

Tabled Items

Department Reports

Animal Control
Assessor
Circuit Clerk
County Clerk & Recorder
Emergency Management
GIS
Highway
1. Monthly Report
Health Department
Probation
Sheriff
States Attorney
Transit
Treasurer
Zoning/ZBA

Affiliate Reports

Blackhawk Hills Regional Council – Mrs. Bickelhaupt
1. Monthly Report
Business Employment Skills Team/Workforce – Mr. Flikkema
Community Mental Health Board – Mrs. Bickelhaupt
Emergency Telephone System Board – Mr. Rieck
Health Board – Mr. Iske

Hotel/Motel - Ms. Jacobs

Jo Daviess Carroll Co. Joint Action Solid Waste Agcy – Mr. Flikkema

LRA – Ms. Jacobs

NWILED – Ms. Jacobs

Senior Services Board – Mr. Soldat

Tri-County Opportunities Council – Mr. Preston

United County Council of Illinois – Mr. Payette

1. Monthly Report

Veterans Assistance Commission – Ms. Jacobs

1. Monthly Report

Whiteside/Carroll & Jo/Carroll Enterprise Zones - Mr. Payette

1. Monthly Report

Committee Reports

Ad Hoc Inmate Housing Committee – Mr. Iske

Ad Hoc Transit Garage Committee – Mr. Flikkema

Business

1. Fiscal Year 2025 Budget Discussion

- **Digital Budget Book presentation - Lydia Hutchcraft**
- **Discussion and possible change actions**

2. Approval of Resolution to budget \$47,000 in the Bridge Aid fund for the engineering and construction of Fremont Bridge

3. Approval of the contract with Ryan Rabb to snow plow and salt Army Depot Road from IL 84 to Main Avenue

4. Approval of Raffle License for Milledgeville High School Baseball

5. Approval of Raffle License for American Cancer Society

6. Approval of emergency window expense at Highway Department.

7. Approval of the contract with Baranski, Hammer, Moretta and Sheehy, architects for the transit garage, for \$92,575.00.

Executive Session

Chairman Report / Administrator Report

Appointments

Adjournment

Next County Board Meeting – November 21, 2024 at 9:30 a.m.

CARROLL COUNTY BOARD MEETING

301 N. MAIN ST., MT. CARROLL, IL

IN SMALL COURTROOM

OCTOBER 17, 2024 AT 9:30 A.M.

CALL TO ORDER - Chair Payette called the Board meeting to order at 9:30 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL - Roll call shows Mr. Payette, Mr. Preston, Mr. Flikkema, Ms. Jacobs, Mr. Iske, Mrs. Bickelhaupt, Mr. Soldat present with Mr. Vandermyde and Mr. Rieck absent.

PUBLIC COMMENTS-Kenneth Preston, Shannon, IL read a letter to the Board from Melissa Trumpy's best friend. The letter was regarding her frustration of how there has been no charges filed. Mr. Preston informed the Board that Melissa would have turned 40 years old last week. He also talked about his frustrations that no charges have been filed in this 3-year-old case and how it has been handled.

CONSENT AGENDA – Chair Payette presented the consent agenda for approval.

1. Approval of the October 3, 2024 Board Meeting minutes
2. Approval of Bills Paid in Vacation
3. Approval of Committee on Claims

Motion by Ms. Jacobs, second by Mr. Preston to approve the consent agenda. Roll call vote shows Mr. Flikkema, Mr. Preston, Mr. Payette, Ms. Jacobs, Mrs. Bickelhaupt, Mr. Soldat, and Mr. Iske all voting aye. Motion carried.

TABLED ITEMS - None

DEPARTMENT REPORTS –

Animal Control-County Engineer Sara Renkes reported Animal Control Officer Lisa Ashby is on vacation.

Assessor- Chief County Assessor Annette Gruhn reported her office is still very busy working on reassessments.

Circuit Clerk- Circuit Clerk Patty was present advised no report.

County Clerk- County Clerk Amy Buss reported that there have been about 400 Early voters and 810 Vote By Mail Ballots returned.

Emergency Management- Emergency Management Director Jim Klinefelter was not present.

GIS- Deputy Assessor Dimmick was present advised no report.

Highway – County Engineer Sara Renkes updated the Board that the plow trucks that

were scheduled to be delivered in February 2025 has been moved up to being delivered by the end of this year 2024. It was clarified the warranty does not start until we receive the trucks.

She reported that the Shannon culvert replacement will be paved on Friday, October 18th. The Shannon Route is scheduled to reopen on October 25th but may be sooner.

She reported the Loran Culvert project is completed.

She informed the Board of items she will be bringing to the next Board meeting.

Health Department – Dawn Holland was present advised no report.

Probation- Chief Probation Managing Officer Marcie Arno was not present.

Sheriff & Property- Sheriff Ryan Kloepping reported on the Taser grant. There will be some costs due to warranty and training. He will have a quote before he accepts the grant.

State's Attorney-State's Attorney Aaron Kaney was present advised no report.

Transit - PCOM Mary Maszk was present advised no report.

Treasurer – County Treasurer Lydia Hutchcraft reported she has received 10 applicants for the Deputy Treasurer's position. She informed the Board the Annual Tax sale will be October 29, 2024 at 9:30 a.m.

Zoning/Zoning Board of Appeals – Zoning Officer Jaicee Buckner was present advised no report.

AFFILIATE REPORTS -

Blackhawk Hills Regional Council – No report.

Business Employment Skills Team/Workforce – No report.

Community Mental Health Board – No report.

Emergency Telephone System – No report

Health Board – No report.

Hotel/Motel – No report.

Jo-Carroll Enterprise Zone – No report.

Jo Daviess Carroll County Joint Action Solid Waste Agency – No report.

LRA – No report.

NWILED – No report.

Senior Services Board – No report.

Tri-County Opportunities Council – No report.

United County Council of Illinois – No report.

Veterans Assistance Commission – No report.

Whiteside/Carroll & Jo/Carroll Enterprise Zones – No report

COMMITTEE REPORTS –

Ad Hoc Inmate Housing Committee – Mr. Iske reported that the committee held a meeting with Wold on October 9th. Highlights include a focus on a potential single floor plan with appropriate number of cells located in the proposed building addition area, and the existing jail area used for renovated/expanded jail support functions. General discussion around how safety of employees, DOC requirements and functionality are built into the layout.

The group discussed the increasing need for isolation cells more specifically for the increase of mental health cases in our current jail.

Also talked about how the existing garage to the northeast fits into future state as well as ADA parking.

Next meeting scheduled is November 1, 2024.

Ad Hoc Transit Garage Committee-Mr. Flikkema advised no report. Chair Payette informed the Board we are waiting on the IDOT to approve some clause changes.

BUSINESS

1. Chair Payette presented Approval of Carroll County Trustee Resolutions 1024-001 thru 1024-012. Ms. Jacobs made a motion to approve 1024-001 thru 1024-012 Carroll County Trustee Resolutions, second by Mrs. Bickelhaupt. Motion carried.
2. Zoning Officer Jaicee Buckner explained the difference between the two iWorQ Module Agreements that were presented in the Board packet. The proposal for \$6,000 is the current annual subscription fee for the Zoning Department. This subscription includes Community Development and Payment Processing. The proposal for the \$9,250 annual subscription fee included Rental License Management w/Check AirBnB/Vrbo, Community Development and Payment Processing. Both agreements would be until 10/24/2027 if approved. Motion by Mrs. Bickelhaupt, second by Mr. Soldat to approve the iWorQ cost proposal for \$9,250 with the agreement ending on 10/27/2027. Roll call shows Ms. Jacobs, Mrs. Bickelhaupt, Mr. Payette, Mr. Soldat, and Mr. Iske all voting aye with Mr. Preston and Mr. Flikkema voting nay. Motion carried.

3. Chair Payette presented for Approval of Benefit for Mason Payne Raffle License Application. Motion by Ms. Jacobs, second by Mr. Flikkema to approve. Motion carried.
4. Chair Payette presented for Approval of Mt. Carroll Rotary Club Raffle License Application. Motion by Ms. Jacobs, second by Mr. Iske to approve. Motion carried.
5. Chair Payette presented for Approval of Toys for Tots District 7 Raffle License Application. Motion by Ms. Jacobs, second by Mr. Flikkema to approve. Motion carried.
6. Circuit Clerk Hiher presented for Approval to transfer Jury Account from TBK Bank Mt. Carroll to Farmers National Bank Mt. Carroll. Chair Payette noted that Circuit Clerk Hiher did not have to ask permission from the Board for this transfer but did as a courtesy. Motion by Ms. Jacobs, second by Mr. Soldat to approve bank changes for the Jury account. Motion carried.
7. Chair Payette presented for Approval of NICA Golden Meals of \$10,000 for FY25 Budget-Diane Randecker. Mrs. Randecker explained the Golden Meals program was established in 1974. A Request for Support for Golden Meals Program in Carroll County was included in the Board Packet. Mrs. Randecker and Mrs. Walker went over the statistics that were also included in the request. No motion made. The Board would like time to review this request.

10:12 a.m. A break was taken to set up for budget presentations.

10:17 a.m. Back in session

8. Budget Presentations

- County Administrator Jachnicki updated the Board on Health Insurance information 11-39. He stated that the County has asked our Insurance Broker to go out to market with our current insurance plan but also see what the costs would be to add dental, vision etc. John Bickelhaupt, Country Financial, will be at the next County Board meeting on November 7th. At this time a 10% place holder has been set for Health Insurance. County Treasurer explained that Fund 11 department 39 is for tracking PACT deductibles reimbursements.
- County Coroner Matthew Jones provided a handout that explained the operations and costs of the Coroner's office. He presented his requests for Fund 11 Department 18 and Fund 72. He did briefly explain the needs of the Coroner's office if at some point it is not a Funeral Director that is the Coroner. The County may need to build its own morgue.
- Sheriff Ryan Kloepping presented the budget requests for Fund 11 Department 01 and 20 and Funds 31, 37, 43, 58, 66, 68, 73, 75, 76 and 82. In the past Fund 11 Department 01 line item 5436 Courthouse Improvements has been used for tuckpointing. The tuckpoint was completed this year. Sheriff Kloepping informed he did put \$37,000

as a place holder in that line item for projects that need to be done on the Courthouse and Courthouse property. After discussion, it was decided to have the line item 5436 be -0- and that would be budgeted under Fund 11 Department 37 Capital Improvements.

Sheriff Kloepping explained any increase of 10% to a line item or a Fund. There was discussion if Fund 11 Department 20 line item 6044 Square Car Maintenance should be budgeted under Fund 58 Squad Car Acquisition and Maintenance.

- 911 Director Matthew Magill presented the budget request for 911 Fund 41.
- County Treasurer Hutchcraft presented the budget requests for Fund 11 Department 02, 12, 31 and Funds 24, 39, 40, 55, 69 and 84.
- County Clerk and Recorder Buss presented the budget requests for Fund 11 Department 07, 08, 09, 13 and Funds 23, 29, 46, 52, 62, 63 and 64.
- County Administrator Jachnicki presented the budget requests for the Probation Department Fund 11 Department 25 and Funds 32 and 83.
- State's Attorney Kaney presented budget requests for Fund 11 Department 26 and Funds 42, 45, 53, 59, 80 and 86.
- County Administrator Jachnicki presented the budget request for salaries. They based salary increase on collective bargaining agreement and 3% on non-union employees. It has been proposed to hire a GIS Tech with IT and website experience with a place holder of \$50,000. A spread sheet was handed out with this information.
- County Administrator Jachnicki presented budget requests for Fund 19 and Fund 20. The spread sheet handed out also had this information.
- County Administrator Jachnicki presented the budget requests for Fund 34. He reported we do not have a final renew costs from CIRMA. He has put a 10% place holder currently.
- County Administrator Jachnicki presented the budget requests for Fund 11 Department 37. After discussion, it was decided to put the \$37,000 that was requested to be budgeted in line item 11-01-5436 to be put in Fund 85. In this year's budget, Fund 11 Department 37 line item 5144, \$400,000 was budgeted but not spent. This amount will be transferred to Fund 85.

Chair Payette presented Approval to display 2024-2025 Budget Draft for 30 Days. Motion by Ms. Jacobs, second by Mr. Iske to approve the display of 2024-2025 Budget Draft. Roll call shows Mr. Soldat, Mr. Iske, Mr. Payette, Mrs. Bickelhaupt, Mr. Preston, Ms. Jacobs, and Mr. Flikkema all voting aye. Motion carried.

Executive Session-None

CHAIRMAN REPORT / ADMINISTRATOR REPORT – None

APPOINTMENTS – Chair Payette presented for Approval of Appointment for Tri-Township Airport Authority for term until October 2029. Motion by Ms. Jacobs, second by Mrs. Bickelhaupt to approve. Motion carried.

Motion by Ms. Jacobs, second by Mrs. Bickelhaupt to adjourn at 12:29 p.m. Motion carried.

Submitted by Amy R. Buss, County Clerk and Recorder

Selection Criteria: Vendor =
Bank =

Bills Paid in Vacation

Batch =
Due Date = 10/25/2024
Invoice Date =

Open Invoices by Fund/Department (APLT22) Carroll County

Vendor		Account	Account Description	Invoice Amt	
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	01	COURTHOUSE UPKEEP			
640191	MCI		01101005005	UTILITIES--TELEPHONE	\$45.73
	2009764592409	10/25/2024	COURTHOUSE		
3265	OVERHEAD DOOR COMPANY OF DUBUQUE		01101005003	REPAIRS & MAINTENANCE	\$2,119.80
	264417	10/25/2024	SHERIFF		
640874	R.P. LUMBER		01101005003	REPAIRS & MAINTENANCE	\$57.99
	2962753	10/25/2024	SHERIFF		
640874	R.P. LUMBER		01101005003	REPAIRS & MAINTENANCE	\$2.85
	2826199	10/25/2024	SHERIFF		
640161	SWEITZER NURSERY		01101005003	REPAIRS & MAINTENANCE	\$1,970.88
	13059	10/25/2024	COURTHOUSE		
Subtotal for Department: 01 :				\$4,197.25	
Total for Fund: 011 :				\$16,074.28	

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	02	SUPPLIES AND RENTALS			
2960	MIRROR DEMOCRAT		01102005323	PRINTING, SUPPLIES & POSTAG	\$570.00
	SHERIFF_9.30.24	10/25/2024	SHERIFF / MEAL&SNOW BIDS		
3153	NELCO		01102005323	PRINTING, SUPPLIES & POSTAG	\$208.70
	9503054	10/25/2024	CO CLERK / BOARD CHECK ENVELOPES		
640198	TECHNOLOGY MANAGEMENT REV. FUND		01102005319	RENTALS & LEASE	\$259.00
	T2502691	10/25/2024	SHERIFF		
				Subtotal for Department: 02 :	\$1,037.70
				Total for Fund: 011 :	\$16,074.28

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	04	COUNTY BOARD SERVICES			
640276	ILLINOIS ASSOCIATION OF COUNTY BOARD		01104005422	TRAVEL, DUES & SUPPLIES	\$675.00
	3523	10/25/2024	2025 MEMBERSHIP DUES		
Subtotal for Department: 04 :					\$675.00
Total for Fund: 011 :					\$16,074.28

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	07	ELECTIONS			
640393	LIBERTY SYSTEMS, LLC		01107005323	PRINTING, SUPPLIES & POSTAG	\$50.00
	6636	10/25/2024	CO CLERK / APP PAPER		
Subtotal for Department: 07 :					\$50.00
Total for Fund: 011 :					\$16,074.28

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	12	COUNTY TREASURER			
2732	MAIL SERVICES		01112005323	PRINTING & SUPPLIES	\$4,901.69
	1956458	10/25/2024	TREASURER		
3565	PEARSON		01112005323	PRINTING & SUPPLIES	\$7.50
	S515072	10/25/2024	TREASURER		
Subtotal for Department: 12 :					\$4,909.19
Total for Fund: 011 :					\$16,074.28

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
Dept:	13	COUNTY CLERK AND RECORDER				
3565	PEARSON			01113005323	PRINTING & SUPPLIES	\$22.50
		S515071	10/25/2024	COUNTY CLERK		
640684	STOREY-KENWORTHY			01113005323	PRINTING & SUPPLIES	\$164.75
		PINV1210153	10/25/2024	CO CLERK		
					Subtotal for Department: 13 :	\$187.25
					Total for Fund: 011 :	\$16,074.28

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	20	COUNTY SHERRIFF		
640378	BALCO UNIFORM	01120006046	UNIFORMS	\$403.98
	80540	10/25/2024	SHERIFF	
383	BIELEMA AUTO REPAIR & SALES	01120006044	SQUAD CAR MAINTENANCE	\$79.50
	2998	10/25/2024	SHERIFF	
260	BOB BARKER COMPANY	01120006087	PRISONER GENERAL CARE	\$469.28
	INV2070996	10/25/2024	SHERIFF	
640195	JUSTIN DESPAIN	01120006046	UNIFORMS	\$169.17
	10.25.24	10/25/2024	SHERIFF / REIMBURSE	
3711	ROCK RIVER SERVICE CO	01120006047	RADIO CONTRACT & REPAIRS	\$270.00
	301000264-1	10/24/2024	SHERIFF	
Subtotal for Department: 20 :				\$1,391.93
Total for Fund: 011 :				\$16,074.28

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	22	EMERGENCY SERVICES			
640194	SHANNON FIRE PROTECTION DISTRICT		01122007201	VEHICLE AND MAINTENANCE	\$1,800.00
	2024-02	10/25/2024	EMA / VEHICLE LEASE		
Subtotal for Department: 22 :					\$1,800.00
Total for Fund: 011 :					\$16,074.28

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	24	PUBLIC DEFENDER		
640170	DAVID WEISSMILLER	01124007104	DEFENDING ATTORNEY-SALARY	\$75.00
	2024JA9,10_10.17.24	10/25/2024	ATTY FEES	
2449	RONALD P. KALLEMEYN	01124007104	DEFENDING ATTORNEY-SALARY	\$225.00
	2024-CM-35_10.15.24	10/25/2024	ATTY FEES	
2449	RONALD P. KALLEMEYN	01124007104	DEFENDING ATTORNEY-SALARY	\$1,485.00
	2022-JA-1_10.15.24	10/25/2024	ATTY FEES	
Subtotal for Department: 24 :				\$1,785.00
Total for Fund: 011 :				\$16,074.28

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
Dept:	28	COURT EXPENSES - JUDGES				
2529	LANGUAGE LINE			01128005341	OTHER EXPENDITURES	\$25.96
		11417664	10/25/2024	JUDGE		
3565	PEARSON			01128005323	PRINTING & SUPPLIES-BOOKS/P	\$15.00
		S515074	10/25/2024	JUDGE		
					Subtotal for Department: 28 :	\$40.96
					Total for Fund: 011 :	\$16,074.28

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	023	COUNTY RECORDER FEES				
Dept:	00	NonDepartmental				
1660	FIDLAR TECHNOLOGIES			02300005181	ONLINE EXPENSES	\$955.04
	0237728-IN			10/25/2024	LAREDO SEPT 2024	
					Subtotal for Department: 00 :	\$955.04
					Total for Fund: 023 :	\$955.04

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	087	PUBLIC DEFENDER SAFET			
		V AGT			
Dept:	00	NonDepartmental			
4192	STERLING BUSINESS EQUIP. CENT.		08700005510	DISBURSEMENTS	\$312.50
	INV391919	10/25/2024	JUDGE		
				Subtotal for Department: 00 :	\$312.50
				Total for Fund: 087 :	\$312.50

Selection Criteria: Vendor =
Bank =

Batch = DAWN
Due Date =
Invoice Date =

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	07	ELECTIONS			
640877	DAWN BUSS		01107005020	CLERK'S OFFICE OVERTIME	\$24.00
	10.25.24	10/25/2024	CO CLERK		
Subtotal for Department: 07 :					\$24.00
Total for Fund: 011 :					\$24.00

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	023	COUNTY RECORDER FEES			
Dept:	00	NonDepartmental			
640877	DAWN BUSS		02300005186	BOOK REPAIR	\$193.00
	10.25.24	10/25/2024	CO CLERK		
Subtotal for Department: 00 :					\$193.00
Total for Fund: 023 :					\$193.00

AP Payment Register (APLT40)

Selected Batch: 'JUDGES',

Carroll County

Vendor Name	Invoice #	Invoice Description	Invoice Date	Due Date	Check Date	Check #	Direct Deposit #	Wire?	Amount
Bank: 7 MOUNT CARROLL BANKING Account: 147985									
Fund:	011	GENERAL FUND							
Dept:	07	ELECTIONS							
Account: 01107005019 - JUDGES, BALLOTS & SUPPLIES									
SUE BOELKINS		11/5/2024	11/5/2024	11/5/2024	98132	No	No	\$170.00	
GENERAL ELECTION 2024		ELECTION JUDGE BASE PAY							
LeAnne Nye		11/5/2024	11/5/2024	11/5/2024	98097	No	No	\$170.00	
GENERAL ELECTION 2024		ELECTION JUDGE BASE PAY							
LINDA A. THIETJE		11/5/2024	11/5/2024	11/5/2024	98098	No	No	\$170.00	
GENERAL ELECTION 2024		ELECTION JUDGE BASE PAY							
JOSEPH TITUS		11/5/2024	11/5/2024	11/5/2024	98086	No	No	\$170.00	
GENERAL ELECTION 2024		ELECTION JUDGE BASE PAY							
DEONNE R. TITUS		11/5/2024	11/5/2024	11/5/2024	98066	No	No	\$170.00	
GENERAL ELECTION 2024		ELECTION JUDGE BASE PAY							
RITA WASHINGTON		11/5/2024	11/5/2024	11/5/2024	98125	No	No	\$170.00	
GENERAL ELECTION 2024		ELECTION JUDGE BASE PAY							
SHERYL RUTER		11/5/2024	11/5/2024	11/5/2024	98130	No	No	\$170.00	
GENERAL ELECTION 2024		ELECTION JUDGE BASE PAY							
PAMELA DARROW		11/5/2024	11/5/2024	11/5/2024	98117	No	No	\$170.00	
GENERAL ELECTION 2024		ELECTION JUDGE BASE PAY							
MICHAEL STRAUCH		11/5/2024	11/5/2024	11/5/2024	98110	No	No	\$75.00	
GENERAL ELECTION 2024		COUNTING CENTER							
JAMES STRAUCH		11/5/2024	11/5/2024	11/5/2024	98074	No	No	\$75.00	
GENERAL ELECTION 2024		COUNTING CENTER							
RUTH M. THEDE		11/5/2024	11/5/2024	11/5/2024	98128	No	No	\$170.00	
GENERAL ELECTION 2024		ELECTION JUDGE BASE PAY							

Vendor Name Invoice #	Invoice Date Invoice Description	Due Date	Check Date	Check #	Direct Deposit #	Wire?	Amount
RICK KESSLER GENERAL ELECTION 2024	11/5/2024 COUNTING CENTER	11/5/2024	11/5/2024	98124	No	No	\$75.00
DORIS M. SWANSON GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98069	No	No	\$170.00
FREDDIE PRESTON GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98071	No	No	\$170.00
DARLA BURKHOLDER GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98061	No	No	\$170.00
MARYBETH LANDHERR GENERAL ELECTION 2024	11/5/2024 COUNTING CENTER	11/5/2024	11/5/2024	98108	No	No	\$75.00
NOLA J. CHARLES GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98115	No	No	\$170.00
MARY FREDERICK GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98107	No	No	\$170.00
JO A. CAREY GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98081	No	No	\$170.00
BRENDA K. FELLER GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98051	No	No	\$170.00
KAREN G. MCCARTY GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98089	No	No	\$170.00
LONI AUDE GENERAL ELECTION 2024	11/5/2024 COUNTING CENTER	11/5/2024	11/5/2024	98102	No	No	\$75.00
SUSAN MORGAN GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98133	No	No	\$170.00
MARJORIE K. JACKSON GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98104	No	No	\$170.00
JANET BARKLEY GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98075	No	No	\$170.00

AP Payment Register (APLT40)

Selected Batch: 'JUDGES',

Carroll County

Vendor Name Invoice #	Invoice Date Invoice Description	Due Date	Check Date	Check #	Direct Deposit #	Wire?	Amount
JUDY DAMPMAN GENERAL ELECTION 2024	11/5/2204 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98087	No	No	\$170.00
CYNTHIA WOESSNER GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98060	No	No	\$170.00
KATHLEEN N. CARROLL GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98092	No	No	\$170.00
PEGGY L. DANNELS GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98121	No	No	\$170.00
JAMES O. ECKBURG GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98073	No	No	\$170.00
KATHLEEN M FOSSETT GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98091	No	No	\$170.00
KATHLEEN FOLSOM-JOHNSON GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98090	No	No	\$170.00
CLARENCE W. HASZ GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98058	No	No	\$170.00
JANICE S. VANDREW GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98079	No	No	\$170.00
JOHN A. JIRGENSON GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98085	No	No	\$170.00
BETH DIENER GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98050	No	No	\$170.00
CHRISTINE OTTENS GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98057	No	No	\$170.00
JOANN M. PALMER GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98083	No	No	\$170.00
MICHAEL PICOLOTTI GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98109	No	No	\$170.00

AP Payment Register (APLT40)

Selected Batch: 'JUDGES'

Carroll County

Vendor Name Invoice #	Invoice Date Invoice Description	Due Date	Check Date	Check #	Direct Deposit #	Wire?	Amount
PHYLLIS M. PICLOTTI GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98122	No	No	\$170.00
BARBARA JO RUTER GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98049	No	No	\$170.00
JUNE R. SLICK GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98088	No	No	\$170.00
DOLORIS A. STITZEL GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98068	No	No	\$170.00
CAROL STONER GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98053	No	No	\$170.00
NANCY SWEITZER GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98114	No	No	\$170.00
VICKY L. HAYES GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98136	No	No	\$170.00
ROBERT S BRADBURY GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98126	No	No	\$170.00
LANA KAY ECKBURG GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98094	No	No	\$170.00
DEBORAH HUIZENGA GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98063	No	No	\$170.00
ARLYN J. HUIZENGA GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98048	No	No	\$170.00
JOAN S. BROOKS GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98082	No	No	\$170.00
PAUL WINKLER GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98119	No	No	\$170.00
MICHELLE A. ISKE GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98111	No	No	\$170.00

AP Payment Register (APLT40)

Selected Batch: 'JUDGES'

Carroll County

Vendor Name Invoice #	Invoice Date Invoice Description	Due Date	Check Date	Check #	Direct Deposit #	Wire?	Amount
ELLA DAMPMAN GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98070	No	No	\$170.00
LINDA KESSLER GENERAL ELECTION 2024	11/5/2024 COUNTING CENTER	11/5/2024	11/5/2024	98099	No	No	\$75.00
JANET M BRADLEY GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98077	No	No	\$170.00
WILLIAM GENGENBACH GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98138	No	No	\$170.00
SUSANNE LEA FOLEY GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98134	No	No	\$170.00
JANICE GENGENBACH GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98078	No	No	\$170.00
PAUL J ANDZIEWICZ GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98118	No	No	\$170.00
CHARLEE L THOMPSON GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98054	No	No	\$170.00
JODY SWIECH GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98084	No	No	\$170.00
NANCY GERALYN BANDEMER GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98112	No	No	\$170.00
DEBORAH ANN WEST PETERSON GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98062	No	No	\$170.00
DENISE A. HARRIDGE GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98065	No	No	\$170.00
LISA A STRETCH GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98100	No	No	\$170.00
DEBRA HEREAU GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98064	No	No	\$170.00

AP Payment Register (APLT40)

Selected Batch: 'JUDGES'

Carroll County

Vendor Name Invoice #	Invoice Date Invoice Description	Due Date	Check Date	Check #	Direct Deposit #	Wire?	Amount
CHLOE BRASHAW GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98056	No	No	\$170.00
CRAIG A. BAULING GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98059	No	No	\$170.00
CAROL GLOOR GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98052	No	No	\$170.00
SARAH J. BATES GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98129	No	No	\$170.00
LISA L. WIERSEMA GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98101	No	No	\$170.00
MARK A. WIERSEMA GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98106	No	No	\$170.00
DIANE M BRADBURY GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98067	No	No	\$170.00
GRANT K WIEGERT GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98072	No	No	\$170.00
VICKY L KLOTH GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98135	No	No	\$170.00
CHARLES F GAUWITZ GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98055	No	No	\$170.00
ANITA K SKOOG GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98047	No	No	\$170.00
ROGER L. VANDREW GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98127	No	No	\$170.00
NORMA NOONAN GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98116	No	No	\$170.00
JANET HOCKMAN GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98076	No	No	\$170.00

AP Payment Register (APLT40)

Selected Batch: 'JUDGES'

Carroll County

Vendor Name Invoice #	Invoice Date Invoice Description	Due Date	Check Date	Check #	Direct Deposit #	Wire?	Amount
KAYA VANMATRE GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98093	No	No	\$170.00
VIRGINIA M DESWARTE GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98137	No	No	\$170.00
JERRY BREARTON GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98080	No	No	\$170.00
MARK A THOELE GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98105	No	No	\$170.00
PAULA M THOELE GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98120	No	No	\$170.00
RANDALL ADOLPH GENERAL ELECTION 2024	11/5/2024 COUNTING CENTER	11/5/2024	11/5/2024	98123	No	No	\$75.00
MARGARET PISSARRECK GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98103	No	No	\$170.00
STEVE PISSARRECK GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98131	No	No	\$170.00
NANCY SPENCER GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98113	No	No	\$170.00
LAUREN RIGGLE GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98095	No	No	\$170.00
LAURIE S FOLTZ GENERAL ELECTION 2024	11/5/2024 ELECTION JUDGE BASE PAY	11/5/2024	11/5/2024	98096	No	No	\$170.00
Subtotal for Department: 07 :							\$14,975.00
Subtotal for Fund: 011 :							\$14,975.00
Total for Bank 7 Account 147985:							\$14,975.00

Vendor Name	Invoice Date	Due Date	Check Date	Check #	Direct Deposit #	Wire?	Amount
Invoice #	Invoice Description						
***** Total Invoices Paid:							\$14,975.00

Selection Criteria:

Vendor =

Bank =

Committee on Claims

Batch =

Due Date = 11/7/2024

Invoice Date =

Open Invoices by Fund/Department (APLT22)**Carroll County**

Vendor		Account	Account Description	Invoice Amt	
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	01	COURTHOUSE UPKEEP			
640705	BRIGHTSPEED		01101005005	UTILITIES--TELEPHONE	\$2,056.88
	304023801_11.22.24	11/7/2024	CARROLL COUNTY		
640476	CERTASITE, LLC		01101005003	REPAIRS & MAINTENANCE	\$768.45
	12666726	11/7/2024	SHERIFF		
640884	JCE CO-OP		01101005004	UTILITIES--ELECTRICITY & WATE	\$3,004.07
	10002004_11.15.24	11/7/2024	COURTHOUSE		
640884	JCE CO-OP		01101005004	UTILITIES--ELECTRICITY & WATE	\$66.50
	10002005_11.15.24	11/7/2024	SHERIFFS RADIO		
2944	MILLER EXCAVATING		01101005003	REPAIRS & MAINTENANCE	\$189.00
	18008	11/7/2024	SHERIFF		
1800	NICOR GAS		01101005006	UTILITIES--GAS	\$202.79
	86673320007_12.10.24	11/7/2024	COURTHOUSE		
640762	REPUBLIC SERVICES		01101005003	REPAIRS & MAINTENANCE	\$182.60
	0721-008216980	11/7/2024	SHERIFF		
640243	RIVER CITIES HEATING, A/C & REFRIGERATIO		01101005003	REPAIRS & MAINTENANCE	\$285.00
	312767	11/7/2024	HWY DEPT / HVAC MAINTENANCE		
640161	SWEITZER NURSERY		01101005003	REPAIRS & MAINTENANCE	\$2,306.35
	13208	11/7/2024	COURTHOUSE		
640697	SYNDEO NETWORKS, INC.		01101005005	UTILITIES--TELEPHONE	\$337.48
	SN023812	11/7/2024	CARROLL COUNTY		

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor	Invoice	Inv Date	Account Invoice Description	Account Description	Invoice Amt
				Subtotal for Department: 01 :	\$9,399.12
				Total for Fund: 011 :	\$32,296.84

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	02	SUPPLIES AND RENTALS			
640339	PHYSICIANS IMMEDIATE CARE		01102005323	PRINTING, SUPPLIES & POSTAG	\$395.00
	1461400_10.9.24	11/7/2024	EMPLOYMENT EXAMS		
640198	TECHNOLOGY MANAGEMENT REV. FUND		01102005319	RENTALS & LEASE	\$259.00
	T2505201	11/7/2024	SHERIFF		
Subtotal for Department: 02 :					\$654.00
Total for Fund: 011 :					\$32,296.84

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	03	OFFICE EQUIPMENT MAINTENANC		
640560	DE LAGE LANDEN FINANCIAL SERVICES	01103005025	OFFICE EQUIPMENT MAINTENAN	\$462.83
	83179378	11/7/2024	CO CLERK	
4192	STERLING BUSINESS EQUIP. CENT.	01103005025	OFFICE EQUIPMENT MAINTENAN	\$189.55
	INV619578	11/7/2024	CIRCUIT CLERK	
Subtotal for Department: 03 :				\$652.38
Total for Fund: 011 :				\$32,296.84

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
Dept:	05	SUPERVISOR OF ASSESSMENTS				
2960	MIRROR DEMOCRAT			01105005323	PRINTING SUPPLIES & OTHERS	\$45.00
	2025 SUBSCRIPTION	11/7/2024		ASSESSOR		
3565	PEARSON			01105005323	PRINTING SUPPLIES & OTHERS	\$7.50
	S515073	11/7/2024		ASSESSOR		
					Subtotal for Department: 05 :	\$52.50
					Total for Fund: 011 :	\$32,296.84

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	07	ELECTIONS		
2256	INCLUSION SOLUTIONS, LLC	01107005323	PRINTING, SUPPLIES & POSTAG	\$307.60
	151638	11/7/2024	CO CLERK / ORANGE CONES	
640393	LIBERTY SYSTEMS, LLC	01107005323	PRINTING, SUPPLIES & POSTAG	\$61.20
	6652	11/7/2024	VOTER REGISTRATION FORMS	
640393	LIBERTY SYSTEMS, LLC	01107005323	PRINTING, SUPPLIES & POSTAG	\$190.54
	6657	11/7/2024	BALLOT PAPER	
640393	LIBERTY SYSTEMS, LLC	01107005323	PRINTING, SUPPLIES & POSTAG	\$344.00
	6643	11/7/2024	APPLICATION PAPER	
640684	STOREY-KENWORTHY	01107005323	PRINTING, SUPPLIES & POSTAG	\$94.53
	PINV1212757	11/7/2024	CO CLERK	
Subtotal for Department: 07 :				\$997.87
Total for Fund: 011 :				\$32,296.84

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	08	BONDS - COUNTY OFFICERS			
2250	MT. CARROLL INSURANCE AGENCY		01108005328	BONDS FOR COUNTY OFFICERS	\$100.00
	3906	11/7/2024	CO CLERK BOND		
				Subtotal for Department: 08 :	\$100.00
				Total for Fund: 011 :	\$32,296.84

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
Dept:	12	COUNTY TREASURER				
3540	QUILL CORPORATION			01112005323	PRINTING & SUPPLIES	\$57.58
	40957029	11/7/2024	TREASURER			
					Subtotal for Department: 12 :	\$57.58
					Total for Fund: 011 :	\$32,296.84

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
Dept:	13	COUNTY CLERK AND RECORDER				
640560	DE LAGE LANDEN FINANCIAL SERVICES			01113005323	PRINTING & SUPPLIES	\$23.15
	83179378	11/7/2024	CO CLERK			
					Subtotal for Department: 13 :	\$23.15
					Total for Fund: 011 :	\$32,296.84

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	19	DOG CATCHER		
2040	CARROLL COUNTY HIGHWAY DEPT.	01119007055	CELL PHONE	\$80.23
	11.7.24	11/7/2024	ANIMAL CONTROL / CELL PHONE	
2040	CARROLL COUNTY HIGHWAY DEPT.	01119006039	AUTO TELEPHONE & SUPPLIES	\$179.30
	11.7.24	11/7/2024	ANIMAL CONTROL / NAPA AND FUEL	
2040	CARROLL COUNTY HIGHWAY DEPT.	01119005323	PRINTING & SUPPLIES	\$445.22
	11.7.24	11/7/2024	ANIMAL CONTROL / TRIM FOR POUND	
1091	COMPUTER DYNAMICS	01119005323	PRINTING & SUPPLIES	\$51.75
	130718	11/7/2024	HWY / ANIMAL CONTROL	
640884	JCE CO-OP	01119006039	AUTO TELEPHONE & SUPPLIES	\$105.67
	10002001_11.15.24	11/7/2024	ANIMAL CONTROL	
Subtotal for Department: 19 :				\$862.17
Total for Fund: 011 :				\$32,296.84

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	20	COUNTY SHERRIFF		
383	BIELEMA AUTO REPAIR & SALES	01120006044	SQUAD CAR MAINTENANCE	\$972.50
	3022	11/7/2024	SHERIFF	
620	BUSHMAN'S SERVICE	01120006044	SQUAD CAR MAINTENANCE	\$2,212.77
	1-136732	11/7/2024	SHERIFF	
620	BUSHMAN'S SERVICE	01120006044	SQUAD CAR MAINTENANCE	\$253.74
	1-136340	11/7/2024	SHERIFF	
620	BUSHMAN'S SERVICE	01120006044	SQUAD CAR MAINTENANCE	\$773.44
	1-136358	11/7/2024	SHERIFF	
620	BUSHMAN'S SERVICE	01120006044	SQUAD CAR MAINTENANCE	\$966.00
	1-136529	11/7/2024	SHERIFF	
620	BUSHMAN'S SERVICE	01120006044	SQUAD CAR MAINTENANCE	\$590.66
	1-136871	11/7/2024	SHERIFF	
640123	CHRISTIAN W. PONALL	01120006048	TRAINING FEES	\$217.66
	OCTOBER 2024	11/7/2024	SHERIFF / REIMBURSE, FIRARMS INSTRUCTOR	
640316	KALEEL'S CLOTHING & PRINTING	01120006046	UNIFORMS	\$20.00
	19724	11/7/2024	SHERIFF	
2614	LEAF	01120005323	OFFICE SUPPLIES	\$214.79
	17320866	11/7/2024	SHERIFF	
3540	QUILL CORPORATION	01120005323	OFFICE SUPPLIES	\$240.09
	40979693	11/7/2024	SHERIFF	
3929	SHAW'S FOODS	01120006073	DIETING OF PRISONERS	\$5,118.06
	STATEMENT 10.8.24	11/7/2024	JAIL	
41025	VILLAGE OF MILLEDGEVILLE	01120006046	UNIFORMS	\$779.95
	GUENZLER VEST	11/7/2024	SHERIFF	

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor	Invoice	Inv Date	Account Invoice Description	Account Description	Invoice Amt
				Subtotal for Department: 20 :	\$12,359.66
				Total for Fund: 011 :	\$32,296.84

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	22	EMERGENCY SERVICES			
640502	JAMES KLINEFELTER		01122005198	PT & TRAINING	\$180.00
	11.7.24 REIMBURSE	11/7/2024	EMA		
640502	JAMES KLINEFELTER		01122007051	NEW EQUIPMENT & MAINTENAN	\$461.74
	11.7.24 REIMBURSE	11/7/2024	EMA		
Subtotal for Department: 22 :					\$641.74
Total for Fund: 011 :					\$32,296.84

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
Dept:	26	STATES ATTORNEY				
940	CLINTON COUNTY SHERIFF'S OFF.			01126005341	OTHER EXPENDITURES	\$13.40
	IN2403684		11/7/2024	STATES ATTY		
2960	MIRROR DEMOCRAT			01126005341	OTHER EXPENDITURES	\$295.00
	STATTY_9.30.24		11/7/2024	STATE ATTORNEY		
					Subtotal for Department: 26 :	\$308.40
					Total for Fund: 011 :	\$32,296.84

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt	
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	27	CIRCUIT CLERK			
640622	MCKENNA'S FLOOR COVERINGS		01127005323	PRINTING & SUPPLIES	\$500.00
	CC ENTRANCE	11/7/2024	CIRCUIT CLERK'S OFFICE		
2960	MIRROR DEMOCRAT		01127005323	PRINTING & SUPPLIES	\$425.00
	01578888	11/7/2024	HIHER		
3565	PEARSON		01127005323	PRINTING & SUPPLIES	\$7.50
	S515075	11/7/2024	CIRCUIT CLERK		
3410	PITNEY BOWES INC		01127005327	POSTAGE	\$91.29
	1026236138	11/7/2024	CIRCUIT CLERK		
Subtotal for Department: 27 :					\$1,023.79
Total for Fund: 011 :					\$32,296.84

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
Dept:	28	COURT EXPENSES - JUDGES				
3540	QUILL CORPORATION			01128005323	PRINTING & SUPPLIES-BOOKS/P	\$201.12
		41193727	11/7/2024	JUDGE		
3540	QUILL CORPORATION			01128005323	PRINTING & SUPPLIES-BOOKS/P	\$40.53
		41183697	11/7/2024	JUDGE		
					Subtotal for Department: 28 :	\$241.65
					Total for Fund: 011 :	\$32,296.84

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
Dept:	29	REGIONAL OFFICE OF EDUCATION				
690	REGIONAL OFFICE OF EDUCATION			01129007102	SHARED COSTS - JO DAVIES & S	\$4,645.17
	OCT2024 GENERAL FUND		11/7/2024	GENERAL FUND		
					Subtotal for Department: 29 :	\$4,645.17
					Total for Fund: 011 :	\$32,296.84

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
Dept:	35	HIGHWAY OFFICE UPKEEP				
640884	JCE CO-OP			01135005004	UTILITIES--ELECTRICITYWATER	\$201.03
	10002002_11.15.24	11/7/2024	HWY DEPT OFFICE			
1800	NICOR GAS			01135005006	UTILITIES--GAS	\$76.63
	86643320004_12.10.24	11/7/2024	HWY OFFICE BLDG			
					Subtotal for Department: 35 :	\$277.66
					Total for Fund: 011 :	\$32,296.84

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	013	BRIDGE AID FUND				
Dept:	00	NonDepartmental				
4791	WENDLING QUARRIES, INC.			01300008552	CAPITAL OUTLAY	\$650.83
	CLAIM 2233		11/7/2024	LORAN ROAD CULVERT		
					Subtotal for Department: 00 :	\$650.83
					Total for Fund: 013 :	\$650.83

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor	Invoice	Inv Date	Account	Account Description	Invoice Amt
			Invoice Description		
Fund:	014		COUNTY HIGHWAY FUND		
Dept:	00		NonDepartmental		
435	BONNELL INDUSTRIES INC		01400005102	EQUIPMENT PURCHASES	\$9,623.20
	CLAIM 4392-C	11/7/2024	SNOW PLOW BLADES		
1091	COMPUTER DYNAMICS		01400005253	IT MANAGE SERVICES	\$138.00
	130718	11/7/2024	HWY / ANIMAL CONTROL		
4260	COUNTY ENGINEER		01400005109	ADMINISTRATIVE	\$84.79
	CLAIM 4392-C	11/7/2024	PETTY CASH JUNE-OCT 2024		
640534	HELM TRUCK AND EQUIPMENT		01400005103	HIGHWAY EQUIPMENT MAINTEN	\$67.40
	CLAIM 4392-C	11/7/2024	HWY DEPT / DOOR HINGES		
640884	JCE CO-OP		01400005105	GARAGE OPERATION & MAINTEN	\$235.02
	CLAIM 4392-C	11/7/2024	GARAGE ELECTRIC		
2459	KIMBALL MIDWEST		01400005104	MATERIALS, STORES & SUPPLIE	\$400.06
	CLAIM 4392-C	11/7/2024	SHOP SUPPLIES		
2491	KUNES' COUNTRY AUTO GROUP INC		01400005103	HIGHWAY EQUIPMENT MAINTEN	\$887.59
	CLAIM 4392-C	11/7/2024	HWY DEPT / REPAIRS, OIL CHANGE		
2899	MIDWEST WHEEL CO.		01400005103	HIGHWAY EQUIPMENT MAINTEN	\$590.40
	CLAIM 4392-C	11/7/2024	HWY DEPT / MIRRORS FOR TRUCK		
2899	MIDWEST WHEEL CO.		01400005104	MATERIALS, STORES & SUPPLIE	\$166.30
	CLAIM 4392-C	11/7/2024	HWY DEPT / SHOP SUPPLIES		
1800	NICOR GAS		01400005105	GARAGE OPERATION & MAINTEN	\$230.14
	CLAIM 4392-C	11/7/2024	GARAGE GAS USAGE		
3220	NORTHERN ILLINOIS DIESEL		01400005103	HIGHWAY EQUIPMENT MAINTEN	\$462.88
	CLAIM 4392-C	11/7/2024	HWY DEPT/ REPAIRS		
640874	R.P. LUMBER		01400005104	MATERIALS, STORES & SUPPLIE	\$194.39
	CLAIM 4392-C	11/7/2024	HWY DEPT / SHOP SUPPLIES		

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor	Invoice	Inv Date	Account Invoice Description	Account Description	Invoice Amt
640762	REPUBLIC SERVICES CLAIM 4392-C	11/7/2024	01400005105 HWY DEPT / GARBAGE COLLECTION	GARAGE OPERATION & MAINTENANCE	\$70.02
640243	RIVER CITIES HEATING, A/C & REFRIGERATION CLAIM 4392-C	11/7/2024	01400005105 HWY DEPT / HEATER, EXHAUST FAN MAINTENANCE	GARAGE OPERATION & MAINTENANCE	\$540.00
3787	SADLER POWER TRAIN INC. CLAIM 4392-C	11/7/2024	01400005104 HWY DEPT / SHOP SUPPLIES	MATERIALS, STORES & SUPPLIES	\$238.52
4577	U.S. CELLULAR CLAIM 4392-C	11/7/2024	01400005109 CO ENG CELLPHONE	ADMINISTRATIVE	\$91.88
4577	U.S. CELLULAR CLAIM 4392-C	11/7/2024	01400005112 ACO CELL PHONE	REIMBURSEMENTS	\$80.23
Subtotal for Department: 00 :					\$14,100.82
Total for Fund: 014 :					\$14,100.82

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt	
Invoice		Inv Date	Invoice Description		
Fund:	015	TOWNSHIP MOTOR FUEL TAX			
Dept:	00	NonDepartmental			
675	CARGILL, INCORPORATED		01500005120	MAINT/CONSTRUCTION - ROADS	\$7,195.60
	7903-MT	11/7/2024	HWY SALT / ROCK CREEK - LIMA		
1968	HDI QUARRY LLC		01500005120	MAINT/CONSTRUCTION - ROADS	\$2,376.44
	7904-MT	11/7/2024	CA-2 SALEM		
640145	HELM MATERIALS		01500005120	MAINT/CONSTRUCTION - ROADS	\$211.85
	7905-MT	11/7/2024	COLD PATCH / WOODLAND		
640450	MANATT'S INC		01500005120	MAINT/CONSTRUCTION - ROADS	\$371.25
	7906-MT	11/7/2024	PATCH / SAVANNA		
640572	ROCK VALLEY SERVICES INC		01500005120	MAINT/CONSTRUCTION - ROADS	\$13,254.40
	7907-MT	11/7/2024	COLD PATCH / MT. CARROLL, SALEM		
3806	SAVANNA QUARRY		01500005120	MAINT/CONSTRUCTION - ROADS	\$552.81
	7908-MT	11/7/2024	CA-10 / SAVANNA		
4791	WENDLING QUARRIES, INC.		01500005120	MAINT/CONSTRUCTION - ROADS	\$859.50
	7909-MT	11/7/2024	CA-10 / SALEM		
Subtotal for Department: 00 :					\$24,821.85
Total for Fund: 015 :					\$24,821.85

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	019	FICA OR SOCIAL SECURIT				
		Y FUND				
Dept:	00	NonDepartmental				
690	REGIONAL OFFICE OF EDUCATION			01900005131	SUPERINTENDENT SHARE TRUS	\$255.70
	OCT2024_SSLEVY		11/7/2024	SOCIAL SECURITY LEVY		
					Subtotal for Department: 00 :	\$255.70
					Total for Fund: 019 :	\$255.70

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	020	IMRF FUND				
Dept:	00	NonDepartmental				
690	REGIONAL OFFICE OF EDUCATION			02000005129	SUPERINTENDENT SHARE TRUS	\$107.04
	OCT2024_IMRF		11/7/2024	IMRF LEVY		
					Subtotal for Department: 00 :	\$107.04
					Total for Fund: 020 :	\$107.04

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	034	LIABILITY INSURANCE FUN			
Dept:	00	NonDepartmental			
640852	ROBERT JACHNICKI		03400005012	TRAVEL-CIRMA BRD MTGS	\$194.30
	10.25.24	11/7/2024	MILEAGE / CIRMA BOARD MEETING		
Subtotal for Department: 00 :					\$194.30
Total for Fund: 034 :					\$194.30

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	040	COUNTY MOTEL/HOTEL TAX FUND				
Dept:	00	NonDepartmental				
640736	MARIA KRULL			04000005151	ADMINISTRATION	\$30.00
	1451-REIMBURSE	11/7/2024	TOURISM DINNER/VISIT NWIL			
Subtotal for Department: 00 :						\$30.00
Total for Fund: 040 :						\$30.00

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	041	COUNTY 911 ETSB FUND			
Dept:	00	NonDepartmental			
640936	AT&T MOBILITY		04100005192	EQUIPMENT & REPAIRS	\$2,798.00
	704062956	11/7/2024	SHERIFF / 911		
640101	COMPUTER INFORMATION SYSTEMS INC		04100005191	CONTRACTUAL SERVICES	\$588.11
	239562	11/7/2024	911		
Subtotal for Department: 00 :					\$3,386.11
Total for Fund: 041 :					\$3,386.11

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	043	COURT SECURITY FEE				
Dept:	00	NonDepartmental				
2610	LECTRONICS, INC.			04300005303	PUBLIC SAFETY--EQUIPMENT	\$644.45
	84564	11/7/2024		SHERIFF		
3356	P.F. PETTIBONE & CO.			04300005300	PUBLIC SAFETY--EQUIPMENT MA	\$500.00
	186582	11/7/2024		SHERIFF		
3356	P.F. PETTIBONE & CO.			04300005303	PUBLIC SAFETY--EQUIPMENT	\$18.10
	186582	11/7/2024		SHERIFF		
					Subtotal for Department: 00 :	\$1,162.55
					Total for Fund: 043 :	\$1,162.55

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt	
Invoice		Inv Date	Invoice Description		
Fund:	054	COUNTY HEALTH FUND			
Dept:	00	NonDepartmental			
640880	JCE CO-OP		05400005004	UTILITIES--ELECTRICITY & WATE	\$297.86
	10002006_11.15.24	11/7/2024	HEALTH DEPT		
54118	NICOR		05400005004	UTILITIES--ELECTRICITY & WATE	\$62.15
	17264199393_12.10.24	11/7/2024	HEALTH DEPT		
640770	STEPHANIE S. HUGHES		05400005437	PART-TIME JANITOR	\$260.00
	OCTOBER 2024	11/7/2024	HEALTH DEPT		
54109	STEPHENSON COUNTY HEALTH DEPT		05400005344	CONTRACTUAL	\$3,956.84
	JULY-OCT 2024	11/7/2024	HEALTH DEPT		
54008	Stericycle		05400005344	CONTRACTUAL	\$90.88
	8008664732	11/7/2024	HEALTH DEPT		
54005	US CELLULAR		05400005085	TELEPHONE	\$38.17
	0686354672	11/7/2024	HEALTH DEPT		
Subtotal for Department: 00 :				\$4,705.90	
Total for Fund: 054 :				\$4,705.90	

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	056	PET POPULATION CONTR			
Dept:	00	NonDepartmental			
2951	NORTHERN ILLINOIS VET SERVICES		05600005503	SPAY & NEUTERING	\$296.40
	11.7.24	11/7/2024	ANIMAL CONTROL		
Subtotal for Department: 00 :					\$296.40
Total for Fund: 056 :					\$296.40

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	057	CIR CLERK OPERATION & ADM FUND			
Dept:	00	NonDepartmental			
640622	MCKENNA'S FLOOR COVERINGS		05700005323	PRINTING, SUPPLIES & POSTAG	\$615.30
	CC ENTRANCE	11/7/2024	CIRCUIT CLERK'S OFFICE		
Subtotal for Department: 00 :					\$615.30
Total for Fund: 057 :					\$615.30

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	074	TRANSPORTATION GRANT		
Dept:	00	NonDepartmental		
30001	CARROLL COUNTY SENIOR SERVICES ORG	07400005510	DISBURSEMENTS	\$18,268.30
	CCT#014	11/7/2024	REIMBURSEMENT FOR TRANSPORTATION EXPENSES	
1091	COMPUTER DYNAMICS	07400005323	PRINTING, SUPPLIES & POSTAG	\$51.75
	130718	11/7/2024	PCOM	
Subtotal for Department: 00 :				\$18,320.05
Total for Fund: 074 :				\$18,320.05

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	084	CORONA VIRUS RELIEF FU		
Dept:	00	NonDepartmental		
105	APPLIED CONCEPTS, INC	08400005562	Misc Covid Expenses	\$1,925.44
	446063	11/7/2024	SHERIFF / COUNTING UNIT, PCB, ARM PROCESSOR	
640848	JAY ZICKAU CONSTRUCTION	08400009208	BUILDING IMPROVEMENTS - EXP	\$151,205.14
	283	11/7/2024	HWY OFFICE / EOC	
640848	JAY ZICKAU CONSTRUCTION	08400009208	BUILDING IMPROVEMENTS - EXP	\$19,149.02
	284	11/7/2024	HWY OFFICE / EOC	
640800	WOLD ARCHITECTS AND ENGINEERS	08400005563	JAIL IMPROVEMENTS	\$152.76
	95108	11/7/2024	SHERIFF / MILEAGE REIMBURSABLES	
Subtotal for Department: 00 :				\$172,432.36
Total for Fund: 084 :				\$172,432.36

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	087	PUBLIC DEFENDER SAFET			
		V AGT			
Dept:	00	NonDepartmental			
4192	STERLING BUSINESS EQUIP. CENT.		08700005510	DISBURSEMENTS	\$778.00
	INV391920	11/7/2024	JUDGE		
Subtotal for Department: 00 :					\$778.00
Total for Fund: 087 :					\$778.00

Vendor	Account	Account Description	Invoice Amt
Invoice	Inv Date	Invoice Description	

Fund Totals		
Fund	Fund Name	Fund Total
011	GENERAL FUND	\$32,296.84
013	BRIDGE AID FUND	\$650.83
014	COUNTY HIGHWAY FUND	\$14,100.82
015	TOWNSHIP MOTOR FUEL	\$24,821.85
019	FICA OR SOCIAL SECURIT	\$255.70
020	IMRF FUND	\$107.04
034	LIABILITY INSURANCE FU	\$194.30
040	COUNTY MOTEL/HOTEL T	\$30.00
041	COUNTY 911 ETSB FUND	\$3,386.11
043	COURT SECURITY FEE	\$1,162.55
054	COUNTY HEALTH FUND	\$4,705.90
056	PET POPULATION CONTR	\$296.40
057	CIR CLERK OPERATION &	\$615.30
074	TRANSPORTATION GRAN	\$18,320.05
084	CORONA VIRUS RELIEF F	\$172,432.36
087	PUBLIC DEFENDER SAFET	\$778.00
Total:		\$274,154.05

[illegible]

Handwritten: 11/1/24

October 16, 2024

HIGHWAY DEPARTMENT MONTHLY REPORT
November 7th, 2024

SECTION 22-02119-00-BR FREMONT ROAD BRIDGE OVER ELKHORN CREEK

1. Agenda Item: Resolution to budget \$47,000 in the Bridge Aid fund for the engineering and construction of Fremont Bridge.

IDOT is requesting a formal resolution showing the appropriate of funds within our county budget for the Fremont Bridge project. I have also attached the original approved Bridge Aid request from Elkhorn Grove Township. The amount of \$47,000 will be split 50:50 with the township as shown in the bridge aid request. I've included the total amount in the resolution because the township will reimburse the county.

ARMY DEPOT ROAD WINTER MAINTENANCE CONTRACT

2. Agenda Item: Approval of the contract with Ryan Rabb to snow plow and salt Army Depot Road from IL 84 to Main Avenue.

Due to Ryan's insurance costs not increasing this year, he was comfortable staying at the same price as last year's contract: \$6,500.00.

Last year, the board had a couple of questions and suggestions. One was questioning the 90-day written notice of termination. This allows 3 months for the County to obtain or adjust routes to cover this termination. I am comfortable with the timeline and do not wish to shorten or extend it.

Another concern was paying the whole amount prior to December 30th of the year the contract begins. The suggestion was to pay half at the beginning and half at the end. Due to the yearly extensions that have continued with this provider, I am comfortable paying the full amount prior to December 30th. This also keeps future cost increases very straightforward for auditing purposes and allows for fair payment with the 90-day cancelation timeline.

OFFICE MANAGER JOB DESCRIPTION AND TEAMSTER SIDE LETTER REVIEW

Please review the side letter written to Teamsters for a change in title from Secretary to Office Manager and adjustment in hourly wages due to the additional duties. Lydia has verified my math in salary changes, including adding a maintainer wage, all within the Technician budgeted rate. Aaron has also reviewed the side letters.

I've reviewed 2023 salary data for this Office Manager position in counties with similar populations (around 15,500). The data is compiled annually by county engineers volunteering information through the Illinois Association of County Engineers.

Using seven comparable counties, the average salary was \$20.99 per hour. If I were to include Wabash County (population 11,000), the average adjusts to \$20.01. (Utilizing a yearly 3% raise over 2 years, this would be \$21.23 in the year 2025)

Office managers in Henry and Ogle counties were the only respondents under \$20 within District 2 (in 2023). Both counties now pay over \$20. Notably, in Ogle County, after their Civil Engineer's departure,

they increased their office manager's wage by 16% to account for the added responsibilities, \$19.69 to \$22.85, which is a very similar situation.

Currently, our secretary's pay is \$17.59. This is scheduled to increase by 3% on December 1st to \$18.12. The New Hourly Rate in the side letter includes this 3% increase. This is why the line item includes FY2025. If you are to include the \$3.00 raise before December 1st, after the 3% raise the hourly rate would be \$21.21. Within this side letter, I'm requesting a \$21.12 hourly rate, but in my opinion, the rate of \$21.21 would be more appropriate for the position.

For your information, I have also included the side letter for adding a highway maintainer and eliminating the highway technician position. This letter has also been reviewed by Aaron. The board has previously given me permission to send this letter on to the union.

SAFE STREETS FOR ALL DRAFT FINDINGS

Kaskaskia and the steering committee, which includes myself, are still compiling information, drafting reports, and analyzing safety measures for the Safe Streets for All Grant. But I wanted to include this draft report to show some preliminary information compiled with what has been gathered so far. I've had one-on-one meetings with Kaskaskia to review and pinpoint items that I would like more detail on, and steering committee meetings are also being conducted for a more district-wide approach. I will be sure to pass along updates on this grant going forward as well.

SIDE LETTER FOR CONTRACT YEARS DEC. 1, 2021 TO NOV. 30, 2025

This letter serves as a Side Letter Agreement between the County of Carroll, (hereinafter referred to as the 'County') and Teamsters Local #722 (hereinafter referred to as 'Union'). This Letter in no way modifies the current contractual obligations that exist between the County, the Employer, and the Union other than the items specifically mentioned in this Side Letter.

WHEREAS, there is an agreement to the contents of this Side Letter between the County and the Union.

NOW THEREFORE, the agreement is listed as follows.

1. Change in the title of the "Secretary" position to "Office Manager" within the Highway Department. This change reflects the increased responsibilities and scope of work associated with this role. The new job description is included on Page 2 of this Side Letter.
2. In addition, to reflect an increase in pay of \$3.00 per hour to correspond with the enhanced duties and responsibilities of the Office Manager position.
 - a. BRINKMEIER, SIRENA L County's FY2025 NEW HOURLY RATE \$21.12
3. Attached to this letter is the updated job description for the Office Manager role. We believe this change will better align the compensation and title with the vital work performed by this position, ensuring efficiency and effectiveness in our department's operations.

SIDE LETTER FOR CONTRACT YEARS DEC. 1, 2021 TO NOV. 30, 2025

Job Title: Office Manager
Department of Division: Highway
Report to: County Engineer

Job Summary: Perform general office and bookkeeping functions under minimal supervision.

Primary Duties:

1. Receive communication from the public via in-person, phone, and mail. Assist or direct this as necessary
2. Perform accounts payable functions for all County Highway Funds
3. Perform accounts receivable functions for the County Highway Department
4. Balance all accounts in coordination with the Treasurer Office
5. Assist County and IDOT auditors during audits
6. Assist with the required IDOT paperwork for annual maintenance programs
7. Maintain records of the department's employees

General Knowledge and Skills:

1. Ability to complete tasks accurately and professionally
2. Ability to manage a complex filing system
3. Good knowledge of the different tasks needed to complete the accounting needs of the department
4. Ability to communicate clearly with multiple entities, companies, and the public, written and verbally
5. Ability to keep secure sensitive information, such as social security numbers

Qualifications:

1. High school diploma or equivalent
2. Requires a minimum of four years experience in accounting and bookkeeping
3. Competency in Microsoft Word, Excel, and Access Programs

SIDE LETTER FOR CONTRACT YEARS DEC. 1, 2021 TO NOV. 30, 2025

Signature Page

THIS SIDE LETTER EXECUTED this ____ day of _____ 202__ after receiving approval of the Carroll County Board and proper ratification by the Council members.

Carroll County Board

Date: _____

Chairperson

Teamsters Local #722

Date: _____

Ted Rowley, Secretary-Treasurer

SIDE LETTER FOR CONTRACT YEARS DEC. 1, 2021 TO NOV. 30, 2025

This letter serves as a Side Letter Agreement between the County of Carroll, (hereinafter referred to as the 'County') and Teamsters Local #722 (hereinafter referred to as 'Union'). This Letter in no way modifies the current contractual obligations that exist between the County, the Employer, and the Union other than the items specifically mentioned in this Side Letter.

WHEREAS, there is an agreement to the contents of this Side Letter between the County and the Union.

NOW THEREFORE, the agreement is listed as follows.

1. Change in the title of the "Engineering Tech" position to an additional Highway Maintainer position within the Highway Department. This change reflects the increased need for the maintainer position over the department's need for an Engineering Technician.
2. This additional Maintainer position will utilize the same job description and wages previously agreed to within the current contract.

SIDE LETTER FOR CONTRACT YEARS DEC. 1, 2021 TO NOV. 30, 2025

Signature Page

THIS SIDE LETTER EXECUTED this ____ day of _____ 202__ after receiving approval of the Carroll County Board and proper ratification by the Council members.

Carroll County Board

Date: _____

Chairperson

Teamsters Local #722

Date: _____

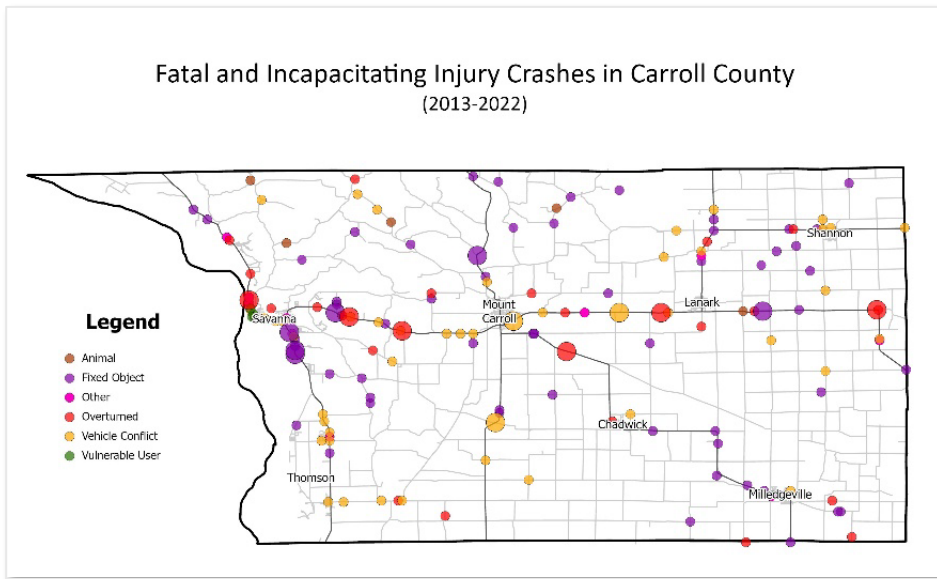
Ted Rowley, Secretary-Treasurer

CARROLL COUNTY

Prepared By: Kaskaskia Engineering Group + Iteris

Date: October 2024

Where have the most severe collisions in Carroll County occurred in the last ten-years?



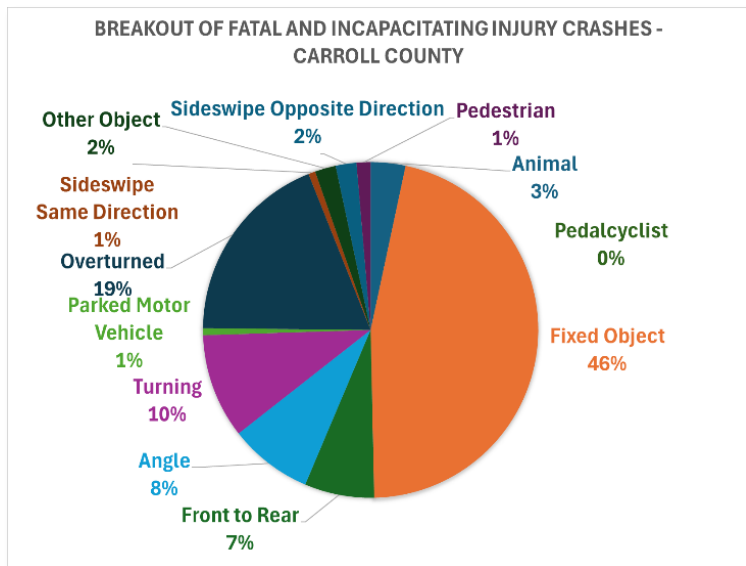
Key County Facts

2,663 COLLISIONS IN 10 YEARS

1,505 CRASH CLUSTER SITES

169 FATALITY/INCAPACITATING
INJURIES AT 153 SITES

What are the most common collisions resulting in the worst injuries?



Most Common Types of Collisions Characteristics for all collisions and intersections resulting in a fatality or incapacitating injury:

Type	All Collisions	Fatal or Incapacitating
Single Vehicle	73%	67%
Animal Involved	40%	3%
Vehicle Conflict	26%	31%
Ran Off Road	25%	46%
Overturned	6%	17%
Bike/Ped	0.4%	1.8%

Top five locations with fatal or incapacitating injury collisions in Carroll County:

Location		Number of Collisions		Observations
Major Street	Minor Street	Total	Fatal and Incapacitating	
Highway 84	Upper Mississippi NWF Refuge Spring Lake Parking Lot	12	2	Exit stop sign, curve in both directions on IL-84, no curve warning signs
US 52	Dame Road	12	2	Stop sign but no stop bar, acute angle turns
Highway 78	Vinegar Hill Road	10	2	Stop signs set back from roadway, no stop bars, angled intersection
Highway 78	Old Galena Trail	10	2	On curve, large 'pork chop' turn, slip lane is gravel
US 52	Highway 84	6	2	Stop sign set back, potential sight line issues

Safety Countermeasure Opportunities

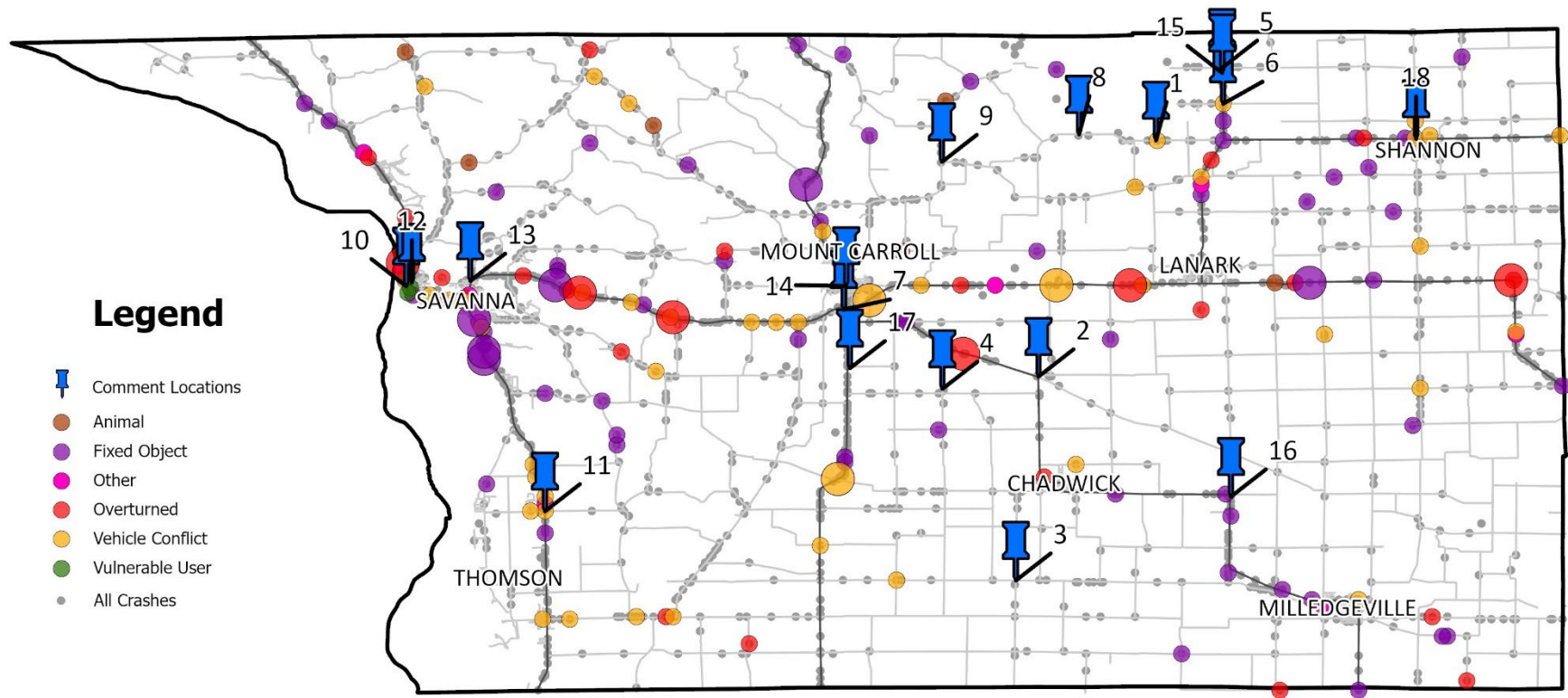
- Rumble Strips/Stripes / Enhanced Pavement Markings / Safety Edge / Wider Edge Lines
- Pavement Friction
- Roadway/Intersection Lighting
- Crosswalk Visibility and Physical Improvements
- Intersection Improvements

How Many Fatal and Incapacitating Injury Collisions Can be Reduced Through Safety Projects?

Potential reduction in fatal and incapacitating injury collisions based on an assessment of safety countermeasures at collision locations in Carroll County: intended to frame the capacity for safety improvement project to address safety conditions.

Annual Safety Countermeasure Deployment	Reduction of All Collisions	Reduction of Fatal or Incapacitating Injury Collisions	10-Year Reduction in Fatal or Incapacitating Injury Collisions
2 Projects / yr	0.5%	2.2%	3.7
4 Projects / yr	0.9%	3.7%	6.2
6 Projects / yr	1.2%	4.8%	8.0
8 Projects / yr	1.5%	5.8%	9.8
10 Projects / yr	1.7%	6.8%	11.5
12 Projects / yr	1.9%	7.8%	13.2

Fatal and Incapacitating Injury Crashes in Carroll County (2013-2022)



The location of fatal and incapacitating injuries from crashes

Web Map Comments Received

#	Location	Comment Summary	Comment
1	Zier Rd	Pavement marking requested	Pavement Marking requested
2	Vanbuskirk Rd & IL Hwy 40	Sight distance	Sight distance; Pine Trees are blocking the sight distance for those traveling on the south leg of the intersection off Vanbuskirk and trying to travel south on 40
3	Morrison Rd & Ideal Rd	Not obeying stop sign	Intersection; People not stopping at stop signs on Ideal.
4	Black Oak Rd	Speed enforcement requested	Lots of parking along the road and pedestrian traffic during events at Timber Lake Resort. Traffic southbound is driving too quickly for these events
5	Peace and Quiet Rd & IL 73	Not obeying stop sign	Intersection; People not from the area tend to run the stop sign.
6	Payne Rd and IL 73	Not obeying stop sign	People not from the area tend to run the stop sign
7	IL 78 & US 52 / IL 64	Not obeying stop sign	(Comment 1) People always blow the stop signs. There needs to be more aggressive rumble strips, solar powered stop signs (like in Sterling IL) or even a round a bout. (Comment 2) this intersection is bad, stop signs are frequently ran. This is a fairly high traffic intersection (by rural standards) and frequent semi traffic and farm equipment.
8	Zier Rd & Lake Carroll Rd	Blind spots	Major blind spots from with direction because of the hill it's on.
9	Georgetown Rd & Loran Rd	Blind spots	Blind spots when trying to turn off Georgetown on to Loran, in either direction.
10	Savanna Bike Path North	Bike path requested	Through town isn't to bad, but once out of Savanna it is hard to find a safe place to travel.
11	3 Mile Rd and IL 84	Lighting requested	Very dark intersection at night and during the winter. A street light would help here.
12	4th St & Quincy St, 4th St & Murray St	One-way traffic requested	These ramps would be safer if they were one way for Quincy and Murray. Many times vehicles have to back up if two cars meet here and one is going a different way than what is expected.
13	Glenmoor Ave & US 52	Big hump in road	When turning right off of Glenmoor onto 52 there is a big hump in the road
14	Clay St (IL 78) & Benton St	New intersection narrow, difficult for semis	The state put in new crosswalks and curbs and now the intersection is very narrow. Hard for vehicles, especially semis, to turn on to 78 or on to Benton going East.
15	IL 73 & Spring Valley Rd	Not obeying stop sign	People coming off Spring Valley Rd, tend not to stop.



Web Map Comments Received (Continued)

#	Location	Comment Summary	Comment
16	IL 40 & Benson Rd	Dangerous curve	Dangerous curve with traffic merging from Benson road onto Route 40.
17	Apple Hill Rd & IL 78	Sight distance	Poor visibility turning onto Route 78 due to hills and speed of traffic on Route 78.
18	Shannon Route and IL 72	Not obeying stop sign	Vehicles traveling southbound tend to run the stop sign or don't stop until past the stop sign.

Pictures of Top Five Locations for Fatal and Incapacitating Injuries in the County

Location 1

Location		Number of Collisions		Observations
Major Street	Minor Street	Total	Fatal and Incapacitating	
Highway 84	Upper Mississippi NWF Refuge Spring Lake Parking Lot	12	2	Exit stop sign, curve in both directions on IL-84, no curve warning signs



Location 2

Location		Number of Collisions		Observations
Major Street	Minor Street	Total	Fatal and Incapacitating	
US 52	Dame Road	12	2	Stop sign but no stop bar, acute angle turns



Location 3

Location		Number of Collisions		Observations
Major Street	Minor Street	Total	Fatal and Incapacitating	
Highway 78	Vinegar Hill Road	10	2	Stop signs set back from roadway, no stop bars, angled intersection



Location 4

Location		Number of Collisions		Observations
Major Street	Minor Street	Total	Fatal and Incapacitating	
Highway 78	Old Galena Trail	10	2	On curve, large 'pork chop' turn, slip lane is gravel



Location 5

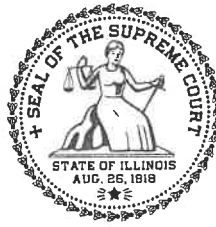
Location		Number of Collisions		Observations
Major Street	Minor Street	Total	Fatal and Incapacitating	
Highway 52	Highway 84	6	2	Stop sign set back, potential sight line issues



Planned Projects with Safety Components

Project	Location	Type	Total Collisions	Single Vehicle		Vehicle to Vehicle					Vulnerable
				Animal	Fixed Object	Rear-End	Turn	Overtaken	Sideswipe	Head On	Bike/Ped
IL 78: Lowden Road to IL-40 (Mount Carroll area)	Mt Carroll	All	27	5	10	0	11	0	1	0	0
		K+A	0	0	0	0	0	0	0	0	0
US 52: Mount Carroll to Lanark	Unincorp.	All	89	33	35	18	7	13	11	4	0
		K+A	10	0	4	3	0	3	2	1	0
IL 84: Savanna to Jo Daviess County Line	Unincorp.	All	202	29	44	82	159	7	19	3	5
		K+A	14	0	2	4	11	2	1	2	1

DD



Supreme Court of Illinois
ADMINISTRATIVE OFFICE OF THE ILLINOIS COURTS

Marcia M. Meis
Director

222 North LaSalle Street, 13th Floor
Chicago, IL 60601
Phone: (312) 793-6165
mmeis@illinoiscourts.gov

3101 Old Jacksonville Road
Springfield, IL 62704
Phone (217) 558-4490

October 15, 2024

Ms. Marcie Arno, CMO
Carroll County Probation and
Court Services
301 N. Main St. #224
Mt. Carroll, IL 61053

Dear Ms. Marcie Arno:

The Administrative Office of the Illinois Courts (AOIC) has approved Carroll County Probation and Court Services Department's County Fiscal Year 2025 Annual Probation Plan. After a thorough analysis by the AOIC Reimbursement Unit the following approval has been provided: Per AOIC Compensation Standards annual increase shall not exceed 8%. It is noted, on December 1, 2024, all non-exempt staff will receive a 3% salary increase based on an approved variance and increase by the county board. Also, on December 1, 2024, all exempt staff will receive 4%, plus any one-time bonus pay and/or longevity is approved up to 8%. We recognize that the salary schedule will move forward 1.5% making the maximum reimbursable salary \$102,467 for the Director and the maximum reimbursable salary at Grade 7 for Probation Officer will be \$88,449.

The Administrative Office has received and reviewed the Source of Funds and Expenditures Report for Probation that is included in the Fiscal Year 2025 Annual Probation Plan. We did not have any questions after the initial review. We may contact you if we have questions after final reviews are completed. If you determine that any corrections need to be made after submission, please contact Ashleigh Painter in the AOIC Probation Data Unit (apainter@illinoiscourts.gov).

The Administrative Office has received and reviewed the Data Variance included in the Fiscal Year 2025 Annual Probation Plan. The extension is approved until August 31, 2025, to allow the contracted vendor the opportunity to continue to finalize development of the case management system. Please provide an update to the supplement folder every 3 months on development progress in your department.

The Administrative Office commends the Department's continued usage of probation fees for client services such as incentives, transportation needs, individual/group counseling, juvenile sexual offender counseling, and psychological testing/evaluation. There are proposed expenditures for the Probation and Court Services Department from the Probation Services Fee Fund allocated for operational costs as follows: telecommunication expenses (both cellular and landline), officer

safety equipment, and office supplies. Please note the use of fees for this purpose does not fall within the statutory provision as provided by 730 ILCS 110/12(11) which reads in part, "The respective counties shall be responsible for the capital and space costs, fringe benefits, clerical costs, equipment, telecommunications, postage, commodities, and printing" or Administrative Office policies and guidelines effective March 1, 2012.

We commend the Department's continued efforts to fully implement the AOIC Probation Caseworks Standards within the policies and procedures and support the Department's efforts for continued improvements to their quality assurance principles and practices. Evidence-based practices (EBP) in community corrections is the conscientious use of the best evidence currently available. Using these practices helps to inform risk (risk assessment) and design the delivery of supervision tools (Core Correctional Practices) to achieve the maximum reduction in recidivism. Chris Trotter wrote an article titled "Reducing Recidivism through Probation Supervision: What We Know and Don't Know from Four Decades of Research" (*Federal Probation Journal*, 2013). He wrote, "All of the studies that could be located which examined the practices of probation officers have found that when probation officers use evidence-based practice skills their clients have lower recidivism rates". Carroll County plans to continue the implementation of Core Correctional Practices (CCP). They plan to require staff to record interactions with CCP skills and then supervisors will listen to the recording and provide coaching to officers. They also plan to have staff attend continued training in case mapping, this training is scheduled with the AOIC Programming Unit. Creating an environment that has continued educational opportunities as well as gaining quality feedback from a coach will help staff build confidence in their skill usage. The AOIC Programming Unit is happy to provide training and coaching to help implement these goals.

As always, the Annual Probation Plan approval is based upon a department's continued compliance with the provisions of the Probation and Probation Officers Act (730 ILCS 110), and with applicable administrative, operational, and program standards and guidelines established by the Administrative Office of the Illinois Courts. Administrative Office staff would like to schedule a meeting with you to discuss the department's overall goals and objectives to establish clear timelines, responsibilities, and achievements within the next 30 days. We look forward to working with your department in the upcoming year, especially in the continued application of evidence-based practices to probation and court services.

Sincerely,


Patrick Sweeney
Field Services Coordinator


Daniel Hunt, Director
Probation Services Division

c: Honorable Jacquelyn D. Ackert, Chief Circuit Judge Fifteenth Judicial Circuit
Marcia M. Meis, Director
Honorable Joseph Payette, Carroll County Board Chairperson



Board of Directors' Meeting Minutes

Date: May 20, 2024

Zoom Meeting

☒ Draft

☐ Final

Attendance

In Person	Remote		In Person	Remote	
☐	☐	Julie Bickelhaupt, CC Board	☐	☐	Sam Newton, SC Board
☐	☒	Ed Juracek, CC SWCD, BHRC PRES	☐	☐	Seth Wenzel, SC SWCD
☐	☒	Jill Janssen, CC Area Representative	☐	☐	Vacant, SC Area Representative
☐	☒	Diane Gallagher, JDC County Board	☐	☒	Alex Williams, WC Board
☐	☐	Nicole Haas, JDC SWCD	☐	☒	Kim Ewoldsen, WC Area Representative
☐	☒	Sam VenHuizen, JDC Area Representative	☐	☒	Eric Epps, WC SWCD
☐	☒	Angela Shippert, LC Board	☐	☒	Daniel Payette, Executive Director
☐	☐	Vacant, LC SWCD	☐	☒	Andrew Shaw, GIS Mapping & EZ Specialist
☐	☒	Janice McCoy, LC Area Representative	☐	☒	Julie Jacobs, Office Manager
☐	☒	Marcia Heuer, OC Board	☐	☒	Abigail Ebelherr, Regional Planner
☐	☐	Kayse Rushford, OC SWCD			
☐	☒	Michelle Pease, OC Area Representative			

Guests

Lester Leavitt

Call to Order

Ed Juracek called the meeting to order at 6:03 PM.

Minutes

Minutes from the March 25, 2024 BHRC Board of Directors Meeting were emailed out to board members. Diane Gallagher made a motion to approve the minutes as written. Eric Epps second the motion. Motion carried.

Finances

Janice McCoy, BHRC Secretary-Treasurer, presented the financial reports. Balance sheets, income statements, and general ledgers for March and April were provided to the board members. The balance sheet for March 31, 2024 showed the general fund balance at \$249,148.96 and the Lee-Ogle Enterprise Zone (LOEZ) balance at \$249,533.40. The balance sheet for April 30, 2024 showed the general fund balance at \$211,946.50 and the LOEZ balance at \$255,059.26. The March income statements shows all the income and expenses for FY2024. The April income statement shows income and expenses for the month of April which is the beginning of our FY2025. The March general ledger shows all the transactions for FY2024. The April general ledger show all the transaction from the beginning of the fiscal year to the end of April. Dan Payette added that our reports are on a cash basis. Once our audits are completed we will switch to an accrual basis. Janice thanked the staff for all their work on getting the financials up to date.



Public Comment

Driftless Rivers Industrial Revolution National Park

Lester Leavitt from Galena introduced himself to the board. Mr. Leavitt presented the Driftless Rivers Industrial Revolution National Park proposal to the board. Dan Payette will email Lester's slide presentation to the board members.

Unfinished Business

Executive Director Report

Dan Payette focusing on the budget was unable to provide a written report. Dan pointed out that the Executive Committee recently met and that he will email the draft minutes of that meeting to the board members. The main purpose of that meeting was to approve the 2024-2027 partnership planning grant resolution. The planning grant was submitted to the Economic Development Administration (EDA) last Friday. BHRC receives \$70,000/year from EDA for a three year grant cycle. Dan has been helping the City of Savanna on their Great River Trail Feasibility Study. Savanna received a grant to do planning to look at further defining the concepts for the Great River Trail. The area they are looking at is a four-mile patch between Savanna and Miller's Landing which is near the northern entrance to the Palisades State Park. Dan is assisting them to get through the procurement process and grant administration. This project is important to Savanna and BHRC to move on to next phase of the trail planning process. Freeport and Savanna has inquired BHRC for child care support. Last year the State offered Child Care Facility Capital grants. Birth to Five has been reaching out to those localities needing child care options to help them secure money for capital projects. Dan attended the National Economic Resiliency Forum at the Argonne National Lab. The conference was sponsored by the Economic Development Administration. Dan had the opportunity to talk to peers in the area. He got some ideas on including resilience planning into the CEDS document. EDA is really keying on resiliency. Dan would like to integrate county based Hazardous Mitigation Plans with our CEDS document. Economic development is a pretty close relation to natural disasters response and recovery. With the support of the executive committee Dan submitted a funding request to the Illinois Department of Transportation (IDOT) to study a new passenger rail route. It did not require any cash match. Dan will keep the board informed on the submittal.

GIS/EZ Specialist's Report

Andy Shaw's written report was emailed to board members prior to the meeting. Andy gave an update on the housing projects that are happening in Oregon, Rochelle and Dixon in the EZ area. Also Shimer campus in Mt. Carroll is being developed for housing. At the EZ Conference he recently attended he heard presentations on how communities are using both EZ and TIF District for developments in their communities. Andy's written report included a flood map change. If landowners, consider the changes incorrect they can file for a correction.

Regional Planner's Report

Abby Ebelherr's written report was emailed out to the board members prior to the meeting. Abby highlighted the ADA Compliance statement that was included in her written report. All public entities are required to complete a self-evaluation. All public entities with more than 50 employees need to adopt a grievance procedure and develop a transition plan. The IDOT is holding training sessions. If anyone has any questions, they can email Abby.



Office Manager's Report

Julie Jacobs' written report was emailed out to the board members prior to the meeting. Julie informed the board that she has been summoned to jury duty for the month of June. She will keep Dan Payette posted of her schedule.

Comprehensive Economic Development Strategy (CEDS) document

Dan Payette reported that he is still making changes to the CEDS document. Will ask for board approval in June or July. The new five-year plan will look a lot like what is online at data.blackhawkhills.com. The new plan will be inclusively online. Dan intends to update the plan more often than in the past. Abby Ebelherr converted our current document to the online version.

New Business

FY25 Budget

Dan Payette presented the proposed FY2025 budget to the board. Board members received a copy of the budget via email. Janice McCoy made a motion to accept the proposed Fiscal Year 2025 budget. Jill Janssen second the motion. Motion carried.

Diane Gallagher informed the board that Jo Daviess County Board approved the Water Resource Plan. Dan Payette recommended that Diane share that plan with Abby Ebelherr.

New Bank Account Setup

Dan Payette recommended that the board approve the opening of a new bank account at Sauk Valley Bank. BHRC will be receiving funds as early as the first week of June from the sale of assets of one of their partnering projects. These funds were not included in the approved budget. These funds will be unrestricted and will have internal restrictions making sure the expenses line with our mission. The idea of investing 50% of the funds received in certificate of deposits and the remaining funds in interesting bearing accounts. A consensus vote was taken to allow the BHRC Executive Committee approve the opening of a new bank account.

Adjournment

Diane Gallagher made a motion to adjourn the meeting. Eric Epps second the motion. The meeting adjourned at 7:12 PM.



**UNITED COUNTIES
COUNCIL *of* ILLINOIS**

**UCCI Membership Meeting Notice
Saturday October 26, 2024 – 8:30am**

Abraham Lincoln Presidential Library, second floor
112 N Sixth Street, Springfield, Illinois

Fall Conference & Membership Meeting Notice

Dinner & Reception: Friday October 25, 2024 – 6:30pm

Abraham Lincoln Presidential Museum
212 N Sixth Street, Springfield, Illinois

Membership Meeting: Saturday October 26, 2024 – 8:30am

Abraham Lincoln Presidential Library, second floor
112 N Sixth Street, Springfield, Illinois

8am: Breakfast Buffet

8:30am: Membership Meeting

9am: Education Seminar

attendee RSVP is requested
UCCI@unitedcounties.com | 217-544-5585

ENCLOSURES

October 26, 2024 Membership Meeting Agenda

September 23, 2024 Membership Meeting Minutes

2025 Salary Survey Notice



**UNITED COUNTIES
COUNCIL *of* ILLINOIS**

UCCI Membership Meeting Agenda

Saturday October 26, 2024 – 8:30am

Abraham Lincoln Presidential Library, second floor

112 N Sixth Street, Springfield, Illinois

Breakfast: 8am | Membership Meeting: 8:30am | Education Seminar: 9am

Agenda

Pledge of Allegiance

1. Welcome
2. Approval of meeting minutes from September 23, 2024
3. Treasurer's Report, September 2024 Financials
4. President/Executive Director's Report
5. County Issues
6. Old Business
 - a. County Board Member Orientation Training: November & January
7. New Business
8. Adjournment

NEXT MEETING

Monday, November 18, 2024, 9:30am

President Abraham Lincoln Hotel – Freeport Room

701 East Adams Street, Springfield, Illinois



**UNITED COUNTIES
COUNCIL of ILLINOIS**

UCCI Membership Meeting Minutes
Monday September 23, 2024 – 9:30am
President Abraham Lincoln Hotel
701 East Adams Street, Springfield, Illinois

TO: UCCI Members
FROM: Joseph Payette, Secretary
SUBJECT: **September 23, 2024 UCCI Membership Meeting Minutes**

This summarizes the decisions and actions of the above meeting attended by the following:

BOND	Bernard Myers
BROWN	Bob Willis
BUREAU	Sharon Schallhorn
CALHOUN	Deann Koster-Fester, Terry Woelfel
CARROLL	Joe Payette
CHRISTIAN	Liz Hile
CLINTON	Mike Hilmes
EFFINGHAM	Norbert Soltwedel
HAMILTON	P.E. Cross
HENRY	Marshall Jones
IROQUOIS	Ray Williams
JACKSON	Andrew Erbes
KANKAKEE	Larry Kerkstra
KENDALL	Matthew Prochaska
LEE	Tom Kitson, Keane Hudson
LIVINGSTON	Alina Hartley
LOGAN	Michael DeRoss
MACON	Tamara Wilcox
MADISON	Dave Tanzyus
MARION	Lori Linder, Debbie Smith
MASON	Eldon Garlisch
McDONOUGH	Scott Schwerer
MENARD	Dara Worthington
OGLE	John Finrock, Bruce Larson
PIATT	Todd Hendricks, Kathleen Piatt
PIKE	Donald Foster
RICHLAND	Steve Schonert
SHELBY	Carol Cole, Teresa Boehm
STARK	J. Thomas Howes
STEPHENSON	Sam Newton

AGENDA ITEM #8 – New Business

- a. Fall Conference: October 25-26, 2024
- b. County Board Member Orientation Training: November & January

AGENDA ITEM #9 – Adjournment at 12pm

Motion by **Lee County**, seconded by **Clinton County**

Voice Vote - Motion **PASSED**

NEXT MEETING

Saturday, October 26, 2024, 8:30am

Abraham Lincoln Presidential Library, second floor

112 N Sixth Street, Springfield, IL



**UNITED COUNTIES
COUNCIL of ILLINOIS**

217 East Monroe Street, Suite 101 Springfield, IL 62701
217-544-5585 | ucci@unitedcounties.com

To: County Board Chairs/Other County Officials
From: Ryan McCreery, UCCI Executive Director
Re: 2025 Statewide Salary & Fringe Benefits Survey
Date: October 9, 2024

United Counties Council of Illinois is gearing up to conduct its annual **Statewide Salary & Fringe Benefits Survey**. We look forward to your county being part of the 2025 publication.

The survey is designed to assist county officials in the preparation of annual budgets, negotiation of labor contracts and personnel related tasks. The final product continues to be a useful and thought-provoking tool when counties evaluate compensation and benefits programs. All Illinois counties are invited to participate in this survey at no cost & every participating county receives a copy of the completed survey. This work is subsidized by UCCI and compiled by the Newport Group, a national compensation, retirement and benefits consulting firm.

Data Collection Timeline

October 25, 2024: Newport Group email to counties with secure data collection questionnaire
December 17, 2024: questionnaire submission deadline
February/March 2025: 2025 Survey distribution

If your county needs assistance with survey submission, please direct your questions to Paige Brasili at the Newport Group, Paige.Brasili@newportgroup.com.

We appreciate and thank you in advance for your participation in the 2025 Statewide Salary & Fringe Benefits Survey. As always, feel free to contact our office with additional questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ryan McCreery'.

Ryan McCreery

**Carroll County
Veterans Assistance
Commission**

17612 E. Benton St., P.O. Box 126
Mount Carroll, Illinois 61053

**Carroll County Veterans Assistance Commission
Quarterly Meeting Minutes**

Wednesday, Sep 25, 2024 @ 7:00 pm
Senior Citizens Center Meeting Room

Call to Order: 7:05 p.m. by Danielle Eberle

Invocation: Led by Ellis Boughton

Pledge of Allegiance: Recited by all

Roll Call: Wayne Leonard, Doug Bergren, Danielle Eberle, Ernie Johnson, Ellis Boughton, Joe Drozd, Kevin Hovorka, Lamoille Poffenberger, Susan Jacobs, Darlene Sisler, Nelson Preston, Guests: Julie Bickelhaupt, Bob Jachnicki

Approval of Previous Meeting Minutes: Motioned by Keven Hovorka; Seconded by Joe Drozd; Carried

Agenda Approval: Motioned by Ellis Boughton; Seconded by Keven Hovorka; Carried

Treasurer's Report:

- The balance as of Aug 30, 2024, was \$46,472.02.
- We will not have a reserve at the end of the year.
- We will need .02 so we can start building up a reserve.
- Motion to approve, pending audit, by Kevin Hovorka; Seconded by Ernie Johnson; Carried.

Old Business:

- We thanked Susan Jacobs and the Seventh-Day Adventist church for the file cabinet. It is already full, and we could use another one. Susan said we could have one.
- We have three vets going through the Dental Program currently. One of them new.

New Business:

- Wayne is not going to purchase a new laptop currently, until we are surer of our finances.
- The county administrator said that he would discuss our audit with the treasurer to see if doing a scope audit with the county auditor would be possible.
- The budget will be carried to next year. Voted on and carried.
- Legal advice from Peoria stated that we cannot violate HIPPA by giving names of financial assistance veterans to the county.
- Donated tools will be disposed of appropriately.
- Getting a portable air conditioner is on hold for now because of installation restrictions.

Superintendent's Report:

- We've had 25 new clients sign up since the last quarterly meeting.
- Compensation for veterans so far this year is at \$1,111,456.
- Ellis drove in the 4th of July parade in Savanna and the Labor Day Parade in Shannon to throw out candy.
- Doug was at the legion booth at the Carroll County Fair.
- We purchased an air purifier for the office.
- We filed 39 claims and 12 appeals.

Report from the Board President: None

Discussion: Questions were asked about the unequal funding burden placed on Counties that use taxpayers' money to support veterans and having to help veterans from other counties who don't offer services to help their veterans. The VAC office cannot refuse veterans.

Public Comments: None

Executive Session if any: None

Adjournment: Motion to adjourn by Joe Drozd; Seconded by Lamoille Poffenberger; Carried.

Meeting Adjourned at: 7:48 pm

**Carroll County
Veterans Assistance
Commission**

17612 E. Benton St., P.O. Box 126
Mount Carroll, Illinois 61053

Carroll County Veterans Assistance Commission

Quarterly Meeting Minutes

Wednesday, June 26, 2024 @ 7:00 pm

Senior Citizens Center Meeting Room

Call to Order: 7:05 p.m. by Danielle Eberle

Invocation: Led by Ellis Boughton

Pledge of Allegiance: Recited by all

Roll Call: Wayne Leonard, Doug Bergren, Danielle Eberle, Walden Lee Gibbs, Ernie Johnson, Ellis Boughton, Joe Drozd, Terry Lattin, Kevin Hovorka, Lamoille Poffenberger, Susan Jacobs, Darlene Sisler, Rod Clemens, Larel Bergren

Amend Agenda: For Laurel Bergren to answer Dental Program Questions.
Motioned by Joe Drozd; Seconded by; Keven Hovorka; Carried

- The decision was made to extend the Dental Program for 3 more years and for it to be open ended. Motioned by Ellis Boughton; Seconded by; Keven Hovorka; Carried

Approval of Previous Meeting Minutes: Motioned by Keven Hovorka; Seconded by Joe Drozd; Carried

Agenda Approval: Motioned by Ellis Boughton; Seconded by Keven Hovorka; Carried

Treasurer's Report:

- The balance as of May 31, 2024, was \$12,694.77.
- Money will be tight through July until we get more tax money.
- The Raffle money taken in after expenses totals \$4,864.80.
- We need to start looking for someone to do an audit next year.
- Motion to approve, pending audit, by Joe Drodz; Seconded by Keven Hovorka; Carried.

Old Business:

- Beef raffle update was discussed in Treasurer's Report.

New Business:

- Dental Program was discussed during Amended Agenda.
- Purchasing another file cabinet was discussed. Susan Jacobs offered 3 free file cabinets from her church.

Superintendent's Report:

- We've had 24 new clients sign up since the last quarterly meeting.
- The life of the flags has been extended by extra sewing and gluing with fabric glue.
- We went over the one-million-dollar mark for compensation for veterans so far this year.
- Ellis will be driving in the 4th of July parade in Shannon again this year so we can throw out candy.
- Motion to approve by Ellis Boughton; Seconded by Keven Hovorka; Carried

Report from the Board President: None

Discussion: We will have a booth at the Carroll County Fair in August.

Public Comments: None

Executive Session if any: None

Adjournment: Motion to adjourn by Keven Hovorka; Seconded by Joe Drodz; Carried.

Meeting Adjourned at: 7:30

ESTIMATED BUDGET ENDING NOVEMBER 30, 2024

REAL ESTATE COLLECTION	45,800
TOTAL REVENUE DISBURSMENTS	45,800
TOTAL EXPENSES	48,800
NET CHANGE IN FUND BALANCE AUDIT	-3,000
FUND BALANCE BEGINNING OF YEAR	30,441
FUND BALANCE END OF YEAR	30,383

BUDGET WORKSHEET 2023-2024

DUES	1,645	100.0%
PRINTING, POSTAGE & SUPLIES	1,400	100.0%
WAGES	35,000	137.3%
MILEAGE & TRAINING	2500	99.4%
VETERANS ASSISTANCE	3000	42.9%
TRANSPORTATION ASSISTANCE	20,000	285.7%
EQUIPMENT	2000	100%
EQUIPMENT MAINTENANCE	600	109.1%
ADMINISTRATIVE	3000	100.0%
INTERNET	3000	100.0%
INSURANCE	625	100.0%
TOTAL	72,770	134.2%

RESERVE FUND

8,000 +

PUT BALANCE AT END OF YEAR
INTO RESERVE FUND

AFTER NEXT YEAR WE SHOULD ~~HAVE~~ ~~KNOW WHERE WE ARE~~
KNOW WHERE WE ARE



Carroll County Veterans Assistance Commission

Quarterly Administrative Report:

Budget Year December 2023 - November 2024

3st Quar. 2024

Category	Office Visit	Phone Fax Email Input	Claims Filed	Category	Office Visit	Phone Fax Email Input	Claims Filed
Office Operations				Veterans Affairs Benefits (Federal & State)			
Misc.		32		Healthcare	6	36	
VAC Business	4	38		VA Billing			
Superintendent's Phone Log				Debt Management			
Agenda / Minutes / Reports		9		Compensation	64	231	39
Monthly Stats Reporting		3		Pension			
Dental Program	4	12		NOD/Appeals	3	20	12
Meetings / Training				Burial Benefits	3	3	
Off-Site Visits			39	Survivor Benefits (DIC, Death Pension)	5	9	
Military Records, Local, and other Benefits				Home Loan			
Military Records and Awards Request	6	8		Education	1	1	
Financial Assistance	1	12		Employment Services			
Property Tax Exemption		20		Ebenefits / VA.gov Setup			
General Benefits Information	2	4		VA Benefits (Other)	1	8	
Honor Flight				IDVA (State Benefits)	1	10	
				Referrals			
Total Office Visits:	101						
				Tot. Claims Filed 39C/12A			

Carroll Count Transit Madison VA Van			
Trip Date	Caregiver Yes / No	Service Animal Yes / NO	Trip Hours/Cost @ \$22.00
Iowa City VA Transit Total	No	No	160 hrs/\$4,092.00
Madison VA Transit Total	No	No	107 hrs/ \$2,898.50
Other Service Area	No	No	costs vary / \$1,468.00
Total Transit Costs for Quarter			267 hrs/ \$8,458.50



Carroll County Veterans Assistance Commission

17612 E. Benton St. P.O. Box 126

Mount Carroll, Illinois 61053

MONTHLY EXPENSES

Aug 2024

Administration:	\$28.80
Office Equipment and Supplies:	\$210.96
Printing Supplies & Postage	\$
Transit to Iowa City:	\$1,336.50
Transit to Madison:	\$726.00
Transit to Other:	\$710.00
Phone/Internet:	\$174.99
Insurance:	\$
Equipment Maintenance:	\$
Training:	\$600.00
Dues:	\$
Home Visit Transportation:	\$



Carroll County Veterans Assistance Commission

Monthly Administrative Report:

Budget Year December 2023- November 2024

Aug 2024

Category	Office Visit	Phone Fax Email Input	Other	Category	Office Visit	Phone Fax Email Input	Claims and Appeals Filed
Office Operations				Veterans Affairs Benefits (Federal & State)			
Misc		9		Healthcare	1	9	
VAC Business	3	13					
Superintendent's Phone Log				Compensation	17	80	12
Agenda / Minutes / Reports				Pension			
Monthly Stats Reporting				NOD/Appeals	3	7	4
Dental Program		3		Burial Benefits	2	1	
Meetings /Training				Survivor Benefits (DIC, Death Pension)	1	3	
Off-Site Visits			11	Home Loan			
Military Records, Local, and other Benefits				Education			
Military Records and Awards Request	4	3		Employment Services			
Financial Assistance		5		Ebenefits / VA.gov Setup			
Property Tax Exemption		5		VA Benefits (Other)	1	1	
General Benefits Information		2		IDVA (State Benefits)			
Honor Flight				Referrals			
Total Office Visits:	32				Tot. Claims Filed		12C/4A

Carroll Count Transit Madison VA Van			
Trip Date	Caregiver Yes / No	Service Animal Yes / NO	Trip Hours/Cost @ \$20.00/hr
Iowa City VA Transit Total	No	No	51.75 hrs / \$1336.50
Madison VA Transit Total	No	No	26.25 hrs / \$726.00
Other	No	No	Varried \$710.00
Total Transit Costs			78 hrs/ \$2772.50



Joseph Payette, Carroll County Board Chair
PO Box 256
Shannon, Illinois 61078

WHITESIDE CARROLL ENTERPRISE ZONE MANAGEMENT ORGANIZATION MEETING PACKET October 15, 2024

- 1. Agenda**
- 2. Minutes – July 16, 2024**
- 3. Administrator's Project and Financial Reports**
 - a. Projects Recorded
 - b. Fees Collected
 - c. Checkbook Ledger
- 4. FRED Unemployment Rate Illinois**
- 5. Marketing, Branding, & Awareness- Example of New Signage**
- 6. EZMO Board Members and Terms**



**WHITESIDE CARROLL
ENTERPRISE ZONE MANAGEMENT ORGANIZATION**

Agenda

October 15, 2024 @ 1:30 p.m.

Whiteside County Courthouse, Room 117 (First Floor)

200 East Knox Street, Morrison, IL

Enter Through Cherry Street Entrance

- 1. Attendance**
- 2. Appointment/Reappointments**
 - Prophetstown (reappoint **Sally Heffernan** 2024-2027)
 - Rock Falls (reappoint **Robbin Blackert** 2024-2027)
 - Sterling (reappoint **Heather Sotelo** 2024-2027)
 - Savanna (appoint **Jeff Griswold** 2024-2027)
- 3. Public Comment**
- 4. Approval of Minutes (July 16, 2024)**
- 5. Administrator's Project and Financial Reports**
 - A. Projects recorded (7/1/24-9/30/24) and FY24
 - B. Fees collected
 - C. Balance of Funds (Check Book Ledger)
- 6. Old Business**
 - A. Other
- 7. New Business**
 - A. Administrator's Update
 - B. FRED Unemployment Rate
 - C. Marketing, Branding, & Awareness- Example of New Signage
- 8. Other**
 - A. Community Updates
 - B. EZMO Board Members and Terms
 - C. Other
- 9. Adjournment**



**MINUTES
WHITESIDE CARROLL
ENTERPRISE ZONE
MANAGEMENT ORGANIZATION**

July 16, 2024

CALL TO ORDER

EZMO Board Vice Chair, Scott Vandermyde, called to order the regular meeting of the Whiteside Carroll County Enterprise Zone Management Organization at 1:35 p.m. on July 16, 2024 in Room 117 at the Whiteside County Courthouse, 200 East Knox Street, Morrison, Illinois, 61270.

A verbal roll call was taken. EZMO members in attendance were: Chris King, Rodney Kleckler, Kimberly Ewoldsen, Martin Koster, Diana Merdian, Scott Shumard, Scott Vandermyde, and Mick Welding. A quorum was verified. Also, in attendance were Gary Camarano, Enterprise Zone Administrator, and Kayla Sipes, Enterprise Zone Administrative Assistant.

APPOINTMENT/REAPPOINTMENT

Kim Ewoldsen was present and has been reappointed to fulfill Whiteside County's 2023-2026 term. Mick Welding was present and confirmed his reappointment for Morrison's 2023-2026 term. Chris King was reappointed for a Rock Falls' 2023-2026 term. EZMO Vice Chair Scott Vandermyde motioned for the approval of the reappointments. Rodney Kleckler seconded and the motion was carried with a "collective" Aye to approve the reappointments.

PUBLIC COMMENT

EZMO Vice Chair Vandermyde called for public comment. No requests were received prior to the meeting, and hearing of none the Vice Chair ruled that there was no public comment.

APPROVAL OF MINUTES

EZMO Vice Chair Vandermyde called for any discussion or revisions for the unapproved minutes dated April 16, 2024. Vandermyde pointed out the misspelling of the word "chair" under the Public Comment section. This typo has been corrected and a motion was called to approve the April 16, 2024, EZMO Board minutes. A motion to approve the minutes was made by Scott Vandermyde, seconded by Rodney Kleckler. The motion carried with a "collective" Aye to approve the April minutes.

ADMINISTRATOR'S REPORTS

Projects Report Fiscal Year & Quarterly	# of Projects	Investment	Jobs Created	Fees Collected
Dec 23 – June 24	14	\$33,499,761	2	\$24,086.99
April 24 – June 24	7	\$25,894,123	1	\$12,591.19

Lists of all Projects recorded and their respective investments, fees, and job status were provided in the meeting packet, for both FY24 to date (Dec – June) and third quarter (April to June).

C. Balance of Funds (Check Book Ledgers)

FY24 third quarter summary to date (April thru June) there have been 7 Projects recorded with an investment of \$25,894,123 with an estimated 273 jobs being retained.

FY24 third quarter project fees were collected, totaling \$12,591.19. There was one additional project fees collected in January and June from the Highlands Development Project in the amount of \$8,540.47. Interest earned totaled \$418.49 for the third quarter with \$31.07 allocated for the Jo Carroll zone and \$387.42 allocated to Whiteside Carroll zone. This brings total interest to date for FY24 \$806.81.

Total project funds collected to date in FY 2024 are \$33,469.27. There have been additional fees collected in the amount of \$8,540.47. Total interest earned for FY 2024 totals \$806.81 of which \$60.87 is allocated to Jo Carroll. A hotel/motel fee of \$35 was credited by mistake in the Treasurer's Office on 2/8/2024, then debited to the correct account on 3/11/2024. Expenses during this time period totaled \$9,946.25 for IL Chamber of Commerce dues, IEZA dues, and independent contractor services for April, May, and June.

Total combined funds are in the amount of \$134,637.20. Jo Carroll's portion is \$9,363.66. Whiteside Carroll Enterprise Zone expendable funds are \$125,273.54. This balances with the Whiteside County Treasurer's Office.

Rodney Kleckler motioned for approval and seconded by Diana Merdian. A verbal vote to approve the reports as presented, was taken: All members agreed. Motion was approved.

F.R.E.D. UNEMPLOYMENT RATES

Administrator Camarano reported that the Whiteside County Unemployment Rate is up to 4.7% from the prior month of 4.5%. Nationally the unemployment rate for May 2024 was 4.0% and 4.8% for Illinois.

OTHER

Administrator Camarano reported on the following projects in the pipeline:

- New addition to the EZONE at Rt. 30 and I-88 is waiting on one more form to complete it. Gary will personally drive it down to Springfield to make sure it gets to the right place
- Tractor Supply will be completing their EZONE paperwork soon
- Fiber project is getting contacted about adding new properties
- Apprenticeship program is underway and they have an approved curriculum
- Gary pointed out the sample sign that will be displayed at project sites
- We plan on having informational meetings about our office and what we have to offer the community
- We will be visiting realtor offices and brokers to teach them about the Enterprise Zone
- Gary pointed out that we can give out estimates to potential projects to show the benefits of working with the Enterprise Zone

OLD BUSINESS

There was no Old Business.

COMMUNITY UPDATES

Representatives from Whiteside County and the communities of Morrison, Rock Falls, and Sterling shared happenings in their respective communities. Chris King provided an update on the Whiteside County Airport. Mick Welding provided an update on the Morrison Hospital and the collaboration made between him and Gary to apply for a grant. Kim Ewoldsen shared information about Sauk Valley Community College programs, events and incentives that they offer.

Rodney Kleckler asked for a description to be added to the projects so he understands what the project entails. Kleckler recommended a short paragraph. Gary mentioned having bullet points about the project.

ADJOURNMENT

There being no other business Vice Chair Vandermyde called for a motion to adjourn the meeting of the Whiteside Carroll Enterprise Zone Management Organization. Diana Merdian made the motion to adjourn, seconded by Rodney Kleckler. The motion carried with a "collective" Aye, and the meeting adjourned at 2:31 p.m.

The next meeting of the Whiteside Carroll EZMO is scheduled for Tuesday, October 15, 2024 @ 1:30 pm .

Rock Falls: Rodney Kleckler, Mayor 603 W 10th Street, Rock Falls, IL 61071-1576 W: 815-380-5333 Email: rkleckler@rockfalls61071.com	(2024-2027) Rock Falls appointment: Robbin Blackert, City Administrator 603 W 10th Street, Rock Falls, IL 61071-1576 W: 815-622-1100 x1165 C: 815-213-1107 Email: rblackert@rockfalls61071.com
	(2023-2026) Rock Falls appointment: Chris King 110 Dixon Avenue Rock Falls, IL 61071 C: 815-632-9917 Email: chrisking564@gmail.com
Savanna: Val Gunnarsson, Mayor 333 Chicago Avenue, Savanna, IL 61074 City Hall: 815-273-2251 C: Email: mayor@savanna-il.us	(2024-2027) Savanna appointment: Jeff Griswold 207 3 rd St. Savanna, IL 61074 C: 815-273-4183 Email: j.griswold@savanna-il.us
Sterling: Diana Merdian, Mayor 212 3rd Avenue, Sterling, IL 61081-3932 W:815-632-6621 Email: dmerdian@sterling-il.gov ddillow@sterling-il.gov Assistant to Diana & Scott	(2024-2027) Sterling appointment: Heather Sotelo 1741 Industrial Drive, Sterling, IL 61081-0833 W: 815-625-5255 C: 815-499-0555 Email: hsotelo@sterlingdevelopment.org
	(2022-2025) Sterling appointment: Scott Shumard, City Administrator 212 3 rd Avenue Sterling, IL 61081 W: 815-632-6621 C: 815-535-3693 Email: sshumard@sterling-il.gov
Tampico: Bruce Peltier, Village President 317 S. Main Tampico, IL 61283 Cell: 815-590-8827 Email: tampicoilmayor@gmail.com	(2024-2027) Tampico appointment: VACANT
Thomson: Kendra Stuver, Village President PO Box 458, Thomson, IL 61285-0352 O: 815-259-3700 C: Email: Thomson.president@mchsi.com	(2022-2025) Thomson appointment: VACANT
Carroll County Board Chair: Joseph Payette PO Box 256, Shannon, IL 61078 H: 815-864-2879 Email: jipc Carroll County@gmail.com	

Whiteside County Board Chair:

Martin Koster

207 Prospect

Morrison, IL 61270

C: 630-672-3029

Email: kostermartin@hotmail.com

(2023-2026) Whiteside County appointment:

Kimberly Ewoldsen

104 Randall Drive

Morrison IL 61270

C: 815-600-6267

Email: kim.s.ewoldsen@svcc.edu

(2022-2025) Whiteside County appointment:

Bo Mays

110 Fourth Street

Sterling, IL 61081

W: 815-622-3461

Email: bmays@sterlingfederal.com



" When you count on computers, count on Computer Dynamics!"

Updated Managed Services Bronze proposal for Carroll County

Carroll County
Bob Jachnicki
301 N. Main
Mount Carroll, IL 61053
815.244.0228

10/24/2024

Items covered with Managed Services Bronze:

- ✓ Priority Service – Ticket response in 2 hours or less
- ✓ 24/7 Server and Workstation monitoring
- ✓ 8/5 Helpdesk – Most tickets resolved in under 60 minutes
- ✓ Work with vendor sales/support to setup, maintain & update server-based proprietary software
- ✓ Work with vendor sales/support to setup, maintain & update workstation-based proprietary software
- ✓ Server & Workstation maintenance - Windows patches/ updates
- ✓ Chrome, Firefox, Adobe Reader & other misc. 3rd party updates
- ✓ Firewall and Wireless access point management
- ✓ Virus/spyware/malware endpoint protection and monitoring
- ✓ 5TB total online file backup for all departments
- ✓ Weekly local and online backup monitoring with monthly test restores
- ✓ Resolve Microsoft software issues (Windows, Word, Excel, Outlook etc.)
- ✓ Manage Microsoft 365 accounts
- ✓ Manage and resolve email issues
- ✓ Proofpoint Spam Filtering
- ✓ User account setup and management
- ✓ Annual security awareness training for employees
- ✓ Monthly Executive Status and Inventory Reports
- ✓ Annual technology & security review
- ✓ Plan includes up to 60 calls per month for remote phone support for covered endpoints during regular hours
- ✓ Plan includes 8 hours of on-site service per month if needed to remediate issues that cannot be fixed remotely
- ✓ Discounted hourly labor rates for outside projects

Monthly pricing with 60 calls/ tickets per month remote/phone support:

Managed Services Bronze total cost per month – Service for 91 Endpoints

Monthly Payment 1-year agreement = \$3,640.00 per month – No Setup Fees

Microsoft 365 for 78 Email Accounts = \$1,170.00 Per Month – \$1,520.00 Setup Fee

(2 Technicians @ 8hours each to setup 78 Microsoft 365 email accounts, applications & transfer email)

Quote by David Rundall – Technical Services Manager

Quote accepted by: _____ Print Name: _____ Date: _____

2024-2025 P&C Pricing Sheet

**This is NOT an invoice*

Counties of Illinois Risk Management Agency (CIRMA) Carroll County

Member Cost Comparison

Coverage Description	Expiring	Renewal	Taxes & Fees	Final Renewal	% Change
Premiums:					
Package Policy	\$37,042	\$35,118	\$1,456	\$36,574	-1%
Loss Fund	\$50,000	\$53,557		\$53,557	7%
Excess Property	\$8,215	\$9,231	\$378	\$9,609	17%
Boiler & Machinery	\$1,269	\$428		\$428	-66%
Excess Liability	\$21,049	\$25,736	\$911	\$26,647	27%
Excess Crime	\$950	\$950		\$950	0%
Claims Administration	\$7,264	\$8,564		\$8,564	18%
Brokerage Fee	\$18,500	\$19,350		\$19,350	5%
Excess Workers Compensation	\$8,528	\$9,986		\$9,986	17%
CIRMA Fee	\$2,460	\$3,660		\$3,660	49%
Total Premiums:	\$155,277	\$166,580	\$2,745	\$169,325	9.05%

Exposure Summary:	Expiring	Renewal	% Change
Total Insured Values	\$14,425,608	\$15,724,877	9%
Population	14,700	15,594	6%
Gross Operating Expenditures	\$21,519,454	\$30,199,164	40%
Sheriffs	22	24	9%
Armed	12	24	100%
Unarmed	10	8	-20%
Vehicles	41	36	-12%
Payroll	\$3,613,666	\$4,231,211	17%
Jails	1	1	0%
Nursing Homes	No	No	N/A

**Expiring Premiums Include Taxes and Fees*

This is NOT an invoice

RESOLUTION

WHEREAS, The County of Carroll has entered into an agreement with the State of Illinois for the Engineering and Construction for Section 22-02119-00-BR, Carroll County, and,

WHEREAS, in compliance with the aforementioned agreement it is necessary for the County to appropriate funds to pay its share of the cost of the improvement,

NOW THEREFORE, be it resolved that there is hereby appropriated the sum of Forty-Seven Thousand Dollars (\$47,000) of County Bridge Funds, thereof or as may be necessary to pay the cost of Engineering and Construction for this improvement as provided in the Agreement, and,

BE IT FURTHER RESOLVED, that the County agrees to pass a supplemental resolution to provide necessary funds for its share of the cost of this improvement if the amount appropriated herein proves to be insufficient to cover said cost.

I, Amy Buss, County Clerk in and for said County, in the State of Illinois, hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Carroll County, held at Mount Carroll on November 7, 2024.

{ S E A L }

Carroll County Clerk

STATE OF ILLINOIS,
 County of Carroll
 ss. Road District of Elkhorn Grove
 To the Board of Supervisors of Carroll County, Illinois:

The undersigned, Highway Commissioner of the Road District of the Town of Elkhorn Grove
 in said County, would respectfully represent that bridge needs to be replaced
 over the Elkhorn Creek where the same is crossed by the highway
 Fremont Rd (TR 163)
 in said Road District, for which said work the Road District of Elkhorn Grove is wholly
 responsible; that the total cost of said work will be \$1,164,000.00 Dollars,
 which sum will be more than two cents on the One Hundred Dollars valuation on the latest assessment
 roll of said Road District, and the levy for road and bridge tax for the two years last past in said Road
 District was in each year not less than the maximum allowable rate as provided for in Section 56 of an Act
 entitled, "An Act to revise the law in relation to roads and bridges," approved June 27, 1913, in force July
 1, 1913, as amended, the major part of which levy is needed for the ordinary repair of roads and bridges in
 said Road District.

Wherefore, the said Highway Commissioner hereby petitions you for aid, and for an appropriation
 from the County Treasury of a sum sufficient to meet one half the expenses of said bridge or other work,
 said Road District being prepared to furnish the other half of the amount required.

Dated at Mt. Carroll this 29th day of November, A. D. 20 23
 Highway Commissioner.

STATE OF ILLINOIS,
 County of Carroll
 ss. Road District of Elkhorn Grove
 the Town of Elkhorn Grove

I, the undersigned Highway Commissioner of the Road District of the Town of Elkhorn Grove,
 County aforesaid, hereby state that I have made a careful estimate of the probable cost of the
 (Here state the description of the work asked for.)
 Bridge removal and construction of a 3-span precast, prestressed concrete deck
 beam bridge or equivalent on pile bent abutments and piers, including minimal
 approach work with said cost divided as follows:

STR-BR	TWP BR	CO BR	TWP	TOTAL
Pre Eng: \$ 96,000.00	\$ 19,200.00	\$ 2,400.00	\$ 2,400.00	\$ 120,000.00
CoConst: \$ 755,200.00	\$ 151,040.00	\$ 18,880.00	\$ 18,880.00	\$ 944,000.00
Co Eng: \$ 780,000.00	\$ 16,000.00	\$ 2,000.00	\$ 2,000.00	\$ 100,000.00
	\$ 186,240.00	\$ 23,280.00	\$ 23,280.00	\$ 1,164,000.00

and I do estimate that the probable cost of the same will be \$1,164,000.00 Dollars.
 Witness my hand this 29th day of November, A. D. 20 23
 Highway Commissioner.

PETITION FOR COUNTY AID TO BUILD
 OR REPAIR BRIDGE, CULVERT OR
 DRAINAGE STRUCTURE

ROAD DISTRICT OF THE TOWN OF

Elkhorn Grove

CARROLL

COUNTY, ILLINOIS

Filed this _____ day of _____

, A. D. 19____

County Clerk.



Subscribed and sworn to before me, this 29th day of November, A. D. 20 23

Notary Public.

I, Ray A. Hutchison, Highway Commissioner of said Road District of Elkhorn Grove Township, being duly sworn, on oath says that \$ 1,164,000.00 Dollars mentioned in the estimate to which this affidavit is attached is necessary, and that the same will not be more expensive than is needed for the purpose required.

STATE OF ILLINOIS, County of Carroll } ss. Road District of Elkhorn Grove the Town of

Ray A. Hutchison Highway Commissioner.

AGREEMENT TO PROVIDE SNOW REMOVAL AND ICE CONTROL SERVICES ON ARMY
DEPOT ROAD

THIS AGREEMENT, made and entered by and between Ryan Raab as sole proprietor, dba RnR Lawncare, an individual Contractor, and the County of Carroll, a body politic and corporate of the State of Illinois,

Witnesseth that for and in consideration of the covenants hereinafter mentioned, RnR Lawncare and the County of Carroll agree as follows:

1 DEFINITIONS:

The following words and phrases when used in this contract shall have the meaning given to them in this section:

- 1.1 CONTRACTOR – The word “Contractor” shall mean the individual, partnership, or corporation who is awarded this snow removal and ice control contract and who agrees, for a stipulated payment, to perform the work or service, or to furnish materials or equipment, or both set forth in the agreement. For the purposes of this Agreement the Contractor shall be RnR Lawncare.
- 1.2 SURETY – The word “Surety” shall mean the party who is bound with and for the Contractor to ensure the payment of all lawful debts pertaining to and for the acceptance of this Agreement.
- 1.3 PERFORMANCE BOND – The term “performance bond” shall mean the form of security approved by the County Board of Carroll County and furnished by the Contractor as a guarantee and will pay all lawful claims.
- 1.4 COUNTY – The term “County” shall mean the County of Carroll, State of Illinois.

2. TERM OF THIS AGREEMENT

- 2.1 This agreement shall be effective 12:01 A.M. November 1, 2024 and shall not expire until 12:01 A.M. November 1, 2025.
- 2.2 The Contractor or the County of Carroll has the right to terminate this agreement at any time by giving written notice to the County Engineer (County Superintendent of Highways) at least 90 days prior to such termination.

3. SNOW REMOVAL AND ICE CONTROL SERVICES:

- 3.1 The Contractor agrees to operate and maintain on behalf of the County of Carroll the road surface of Army Depot Road, from Illinois Route 84, westerly, 1.5 miles (plus or minus) to the center of Main Avenue, as depicted in Attachment A (attached hereto) in accordance with the requirements of this agreement. The Contractor and the County of Carroll reserve the right to amend this agreement at the time of extension by the addition or deduction of lane mile of streets to be maintained. Such addendum must be approved and signed by both parties.
- 3.2 To maintain the road surface by plowing of snow and the treatment of ice by the use of abrasives and/or salt (up to an inclusive amount of 10 tons of salt) to maintain the surface in a passable condition as customary for routine operational services of snow and ice control.
- 3.3 The Contractor agrees to permit no cuts or openings in the curbs or pavements of the streets covered by this agreement without the written approval of the County of Carroll.

4. OBLIGATIONS OF THE COUNTY OF CARROLL

- A) In consideration of the satisfactory snow and ice control surface maintenance of streets covered by this agreement, the County of Carroll will pay the Contractor an amount equal to \$6,500.00 per annum BEFORE the 30th day of December 2024.
- B) Annually, the County Board of Carroll County will authorize \$6,500.00 for the payment of services to be rendered by the Contractor.

5. HOLD HARMLESS AND INDEMNIFICATION AGREEMENT:

The Contractor shall save and hold harmless and indemnify the County against any and all liability, claims and cost of any kind, including reasonable attorneys fees, for injury or death of any person and for the loss or damage to any property occurring in connection with or in incident to or arising out of occupancy, use, service, operation or performance of work under the terms of this Agreement which result in whole or in part from the negligent acts or omissions of the Contractor, its subcontractors and/or any employee, agent or representative of the Contractor.

To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the County, its officers, representatives, elected and appointed officials, agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of the or resulting from the Contractor's performance of the Services under this Agreement, and indemnifies and agrees to defend and hold harmless the County against any and all losses, claims, damages and expenses arising from or in connection with the Services performed hereunder including, but not limited to losses, claims, damages, and expenses arising pursuant to claims asserted against the County pursuant to theories premised upon section 414 of the Restatement (Second) of Torts and Section 343 of the Restatement (Second) of Torts.

In addition to the liability terms contained elsewhere in this Agreement, the Contractor hereby indemnifies, defends and holds harmless COUNTY for, from and against all cost, liability, and expense whatsoever (including, without limitation, attorney's fees and court costs and expenses) arising out of or in any way contributed to by any act or omission of Contractor, its subcontractors, agents and/or employees that cause or in any way or degree contribute to (1) any damage to or destruction of any Utilities by Contractor, and/or its subcontractors, agents and/or employees, on COUNTY's property or within COUNTY's right-of-way, (2) any injury to or death of any person employed by or on behalf of the Contractor, agents and/or employees, on COUNTY's property or within COUNTY's right-of-way, and/or (3) any claim or cause of action for alleged loss of profits or revenue by, or loss of service by a customer or user of such Utilities company(ies).

THE LIABILITY ASSUMED BY PROVIDER WILL NOT BE AFFECTED BY THE FACT, IF IT IS A FACT, THAT THE DAMAGE, DESTRUCTION, INJURY, DEATH, CAUSE OF ACTION OR CLAIM WAS OCCASIONED BY OR CONTRIBUTED TO BY THE NEGLIGENCE OF COUNTY, ITS AGENTS, SERVANTS, EMPLOYEES OR OTHERWISE, EXCEPT TO THE EXTENT THAT SUCH CLAIMS ARE PROXIMATELY CAUSED BY THE INTENTIONAL MISCONDUCT OR GROSS NEGLIGENCE OF COUNTY.

Nothing contained herein shall be considered to prevent the County from receiving the benefits of any insurance the Contractor may carry which provides for indemnification for any loss or destruction of property and the care of the Contractor for such property. The contractor shall do nothing to prejudice the County's right to recover against third parties for any loss destruction of or damage to the County's property and upon request the County shall, at the Contractor's expense, furnish to the County all reasonable assistance and cooperation including assistance in the prosecution of a suit and execution of instruments of the assignment in favor of the County in obtaining recovery).

6.0 INSURANCE:

Upon execution of this Agreement, and prior to the Contractor commencing any work or Services, Contractor shall carry and maintain during the term of this Agreement, naming the County as an additional insured, commercial general liability insurance, umbrella liability insurance, and automobile liability insurance on ISO form CG 00 01 10 01 (or a substitute form providing equivalent coverage) and the Contractor shall provide the County with a Certificate of Insurance and Additional Insured Endorsement on ISO form C'G 20 10 11 85 (or substitute form providing equivalent coverage) or on the combination of ISO forms CG 20 10 10 01 and C'G 20 37 10 01 (or substitute forms providing equivalent coverage) naming the County as Additional Insured there under. Additional insured coverage shall apply as primary insurance and be noncontributory with respect to any other insurance afforded to the County. All coverage shall be placed with an insurance company duly admitted in the State of Illinois and shall be reasonably acceptable to the County. All vendor insurance carriers must maintain an A.M. Best rating of "A-" or better. Coverage shall be afforded to the additional insured whether or not a claim is in litigation.

The insurance coverage required above shall be of sufficient type, scope and duration to ensure coverage for the County for all liability concerns related to any manifestation date within the applicable statutes of limitation and/or repose which pertain to any work performed by, or on behalf of the County, in relation to this Agreement. The following insurance requirements shall apply for the duration of this Agreement unless explicitly waived by the County Administrator:

- 6.1 **COMMERCIAL GENERAL LIABILITY-** The coverage available to the County, as Additional Insured, shall not be less than \$1 million each occurrence, \$2 million general aggregate (subject to a per project general aggregate provision applicable to the project), \$2 million products/completed operations aggregate and \$1 million personal and advertising injury limits. Such insurance shall cover liability arising from premises, operations, independent vendors, products-completed operations, personal and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).
- 6.2 **UMBRELLA LIABILITY-** The coverage available to the County, as additional Insured, shall not be less than \$2 million each occurrence, \$2 million generate aggregate. Such insurance shall cover liability arising from premises, operations, independent vendors, products-completed operations, personal and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).
- 6.3 **AUTOMOBILE COVERAGE-** The coverage available to the County, as Additional Insured, shall include comprehensive automobile bodily injury and property damage liability coverage for a minimum amount of \$1 million each occurrence, \$2 million general aggregate.
- 6.4 **WORKERS COMPENSATION-** Contractor shall maintain during the life of this Agreement statutory workmen's compensation and employer's liability insurance for all his employees engaged in the work described herein.

- 6.5 INSURANCE CERTIFICATES- Each Certificate of insurance shall provide that the insurer must give the County at least 60 days' prior written notice of cancellation and termination of the County's coverage thereunder. Not less than two weeks prior to the expiration, cancellation or termination of any such policy, the Contractor shall supply the County with a new and replacement Certificate of Insurance and Additional Insured endorsement as proof of renewal of said original policy. Said new and replacement endorsements shall be similarly endorsed in favor of the County as set forth above.

IN WITNESS WHEREOF the parties hereto have caused this agreement to be executed by their duly authorized officials.

Approved by the County of Carroll

Joseph Payette
Chairman of the County Board

Date

Attest:

Amy R. Buss
Carroll County Clerk

Date

Approved by Contractor

Ryan Raab, dba RnR Lawncare

Date

CARROLL COUNTY, ILLINOIS

APPLICATION to CONDUCT RAFFLE/POKER RUN

Please circle options which apply & NA if not applicable

Organization Name: Milledgeville High School Baseball

Address (Street & Mail): 100 E 8th st., Milledgeville, IL 61051

Type: BUSINESS CHARITABLE EDUCATIONAL FIRE (R) FRATERNAL
LABOR LAW (R) NFP FUND RAISE(R) RELIGIOUS VETERANS

Organization in continual existence for 5 years, carrying out their objects, immediately prior to application? YES NO If no, Is there State/National Affiliation YES NO

Presiding Officer Name: Austin Caravia

Address (Street & Mail): 101 W 6th St., Milledgeville, IL 61051

Birth Date: 06/09/1995 Phone: 618-514-5587 Email: acaravia@dst399.net

Manager Name (Bona fide director, officer, employee or sponsoring organization member):

Austin Caravia

Address (Street & Mail): 101 W 6th St., Milledgeville, IL 61051

Birth Date: 06/09/1995 Phone: 618-514-5587 Email: acaravia@dst399.net

Raffle Fidelity Bond: \$ _____ (Total Aggregate Retail Value of prizes, notice received) or

Waiver Provision (Organization's majority affirmative vote, copy attached)

Aggregate Retail Value of all prizes/merchandise in a single raffle (Max \$100,000): \$1,700.00

Maximum Retail Value of each prize awarded (Max \$100,000): \$1,700.00

Maximum Price which may be charged for each raffle chance issued/sold (Max \$100): \$20.00

Number of days chances may be issued/sold (Max 365): 20

Application for: RAFFLE POKER RUN Number of: 350 max

Date(s) of Raffle chances sold/issued or Poker Run(s) conducted: _____

11/22/2024 - 12/06/2024

Date(s), Time(s) and Key Location(s) determining winning chances or prizes awarded: _____

12/11/2024 at 3:00 pm on a Facebook live event

CARROLL COUNTY, ILLINOIS

APPLICATION to CONDUCT RAFFLE/POKER RUN

Please circle options which apply & NA if not applicable

Has the applicant or organization's director, officer, employee or person participating in the management or operation of a raffle been previously convicted of a felony: YES NO

SWORN STATEMENT

The undersigned attest that the above-named organization is a not-for-profit organization under the laws of the State of Illinois and maintains a bona fide membership actively engaged in carrying out its objectives. The undersigned do further hereby state, under penalties of perjury, that all statements in the foregoing application are true and correct; that the entire net proceeds of any raffle or poker run must be exclusively devoted to the lawful purposes of the organization permitted to conduct that game(s); that only a bona fide director, officer, employee or member of the sponsoring organization may manage or participate in the management of the raffle or poker run; no person is receiving any remuneration or profit for managing or participating in the management of the raffle or poker run, except where lawful; no person has a felony conviction which will impair the person's ability to engage in the licensed position; no person is or has been a professional gambler or professional gambling promoter; and all persons are of good moral character; that if a license is granted hereunder, the undersigned will be responsible for the conduct of the game(s) in accordance with the provisions of the laws of the State of Illinois and ordinance of Carroll County governing the conduct of the raffle or poker run.

Organization Presiding Officer: _____

Organization Secretary: _____

#####

COUNTY CLERK ACTION - Application, Bond/Waiver Documents, Fee Received

Fee Paid: \$25 Raffle or Poker Run

Received by Clerk: Kendra Strauch

Date: 10/28/2024

If License Denied -- written notice sent & fee returned

Date: _____

Licensee gross receipts, expenses & net proceeds & distribution of net proceeds received:

Received by Clerk: _____ Date: _____

COUNTY BOARD ACTION - 5yr Organizational requirement waived: YES NO

Raffle Fidelity Bond: GIVEN WAIVED - Provision attached

License: APPROVED DENIED

County Board Chair: _____ Date: _____

Milledgeville High School Baseball Team
Chadwick Milledgeville CUSD #399
10-21-2024 Baseball Meeting Minutes

- Total Team Sign Up
 - 18 Players
 - 3 Senior
 - 7 Juniors
 - 1 Sophomores
 - 7 Freshman
- We will have open gyms starting on the first Saturday following the end of Football season.
 - Saturday
 - Velocity/Pitching Training/Catchers (8:00–9:00)
 - Hitting (9:00-10:00)
- Discussion about the baseball trip to Jacksonville, IL. The tournament will take place on the weekend of March 21st. Hotel costs will vary based on the discount applied and transportation will still need to be worked out. The tournament cost will be \$600. Any remaining money will be used to purchase new bats, pitching nets, baseballs, and the pitchcom system. The application will be filled out and submitted to the Carroll County Courthouse to run the raffle on 11-22-24 through 12-06-2024, with the winner being picked on December 11th, 2024. Raffle proceeds will go straight to the purchase of what was listed above. We will be waving the managers' bond on the application. Price breakdown is listed below:

		Raffle Tickets	\$20
Tournament Estimate (Hotel, Transportation, Fees)	\$1,500	Total Sold	350 X 20=\$7000
Baseballs	\$85 x 4 = \$340	Jersey	\$100
Bats	\$250 X 2 = \$500		
Pitching Nets	\$500 x 2 = \$1,000		
Team Practice Apparel	\$75 X 25 = \$1,895	Prize Money	\$1600
Total	\$5,235.00	Total	\$5,400.00

- Distribution of the remind app code was distributed so coaches can keep in touch with players.

CARROLL COUNTY, ILLINOIS

APPLICATION to CONDUCT RAFFLE/POKER RUN

Please circle options which apply & NA if not applicable

Organization Name: American Cancer Society

Address (Street & Mail): _____

Type: BUSINESS CHARITABLE EDUCATIONAL FIRE (R) FRATERNAL
LABOR LAW (R) NFP FUND RAISE(R) RELIGIOUS VETERANS

Organization in continual existence for 5 years, carrying out their objects, immediately prior to application? YES NO If no, is there State/National Affiliation YES NO

Presiding Officer Name: Karen Mc Carthy

Address (Street & Mail): 12923 Elizabeth Rd Savanna IL 61074

Birth Date: 10-07-1949 Phone: 815-632-9545 Email: JKMCC4951@gmail.com

Manager Name (Bona fide director, officer, employee or sponsoring organization member):

Cynthia M. Ottens
Address (Street & Mail): 1602 Michigan Ave Savanna IL 61074

Birth Date: 8/7/1958 Phone: 815-273-2585 Email: CINDYM14W58@gmail

Raffle Fidelity Bond: \$ _____ (Total Aggregate Retail Value of prizes, notice received) or

Waiver Provision (Organization's majority affirmative vote, copy attached)

Aggregate Retail Value of all prizes/merchandise in a single raffle (Max \$100,000): \$500.00

Maximum Retail Value of each prize awarded (Max \$100,000): 3 - \$5.00 7 - \$10.00 12 - \$20.00 \$500.00

Maximum Price which may be charged for each raffle chance issued/sold (Max \$100): _____

Number of days chances may be issued/sold (Max 365): 42 days

Application for: RAFFLE POKER RUN Number of: _____

Date(s) of Raffle chances sold/issued or Poker Run(s) conducted: _____

10-26-24 - 12-17-24

Date(s), Time(s) and Key Location(s) determining winning chances or prizes awarded: _____

12-17-24

CARROLL COUNTY, ILLINOIS

APPLICATION to CONDUCT RAFFLE/POKER RUN

Please circle options which apply & NA if not applicable

Has the applicant or organization's director, officer, employee or person participating in the management or operation of a raffle been previously convicted of a felony: YES NO

SWORN STATEMENT

The undersigned attest that the above-named organization is a not-for-profit organization under the laws of the State of Illinois and maintains a bona fide membership actively engaged in carrying out its objectives. The undersigned do further hereby state, under penalties of perjury, that all statements in the foregoing application are true and correct; that the entire net proceeds of any raffle or poker run must be exclusively devoted to the lawful purposes of the organization permitted to conduct that game(s); that only a bona fide director, officer, employee or member of the sponsoring organization may manage or participate in the management of the raffle or poker run; no person is receiving any remuneration or profit for managing or participating in the management of the raffle or poker run, except where lawful; no person has a felony conviction which will impair the person's ability to engage in the licensed position; no person is or has been a professional gambler or professional gambling promoter; and all persons are of good moral character; that if a license is granted hereunder, the undersigned will be responsible for the conduct of the game(s) in accordance with the provisions of the laws of the State of Illinois and ordinance of Carroll County governing the conduct of the raffle or poker run.

Organization Presiding Officer:

Karen McCarty

Organization Secretary:

Ben Lundquist

#####

COUNTY CLERK ACTION - Application, Bond/Waiver Documents, Fee Received

Fee Paid: \$25 Raffle or Poker Run

Received by Clerk:

Londra Strauch

Date:

10/25/24

If License Denied – written notice sent & fee returned

Date:

Licensee gross receipts, expenses & net proceeds & distribution of net proceeds received:

Received by Clerk:

Date:

COUNTY BOARD ACTION –

5yr Organizational requirement waived: YES NO

Raffle Fidelity Bond:

GIVEN

WAIVED – Provision attached

License:

APPROVED

DENIED

County Board Chair:

Date:

Deep Purple Dream Relay for Life Team Minutes
October 7, 2024

Cindy Law had the opportunity to get a pink battery-operated toy jeep for our Relay for Life Team. Discussion was held and it was decided that we would hold a raffle and give the jeep to the winner.

Raffle tickets will be sold for:

3 tickets for \$ 5.00

7 tickets for \$10.00

12 tickets for \$20.00

The committee voted unanimously to waive the Manager's Bond for the raffle.

Respectfully submitted,
Bev Lundquist, Secretary

Jay Zickau Const.

307 E. Broad St.

Mt. Carroll, IL 61053

Insured, Licensed, & Bonded

IL.RF.LIC.#104-015762

Estimate

Date	Estimate #
10/15/2024	279

Phone #
815-244-1989

Name / Address
Carroll County Highway office / Emergency Operations Center 10735 Mill Rd. Mt. Carroll, IL 61053

Account #	Project

Description	Qty	Rate	Total
NEW WINDOWS -Remove exterior cladding from around windows -Remove 12 windows -Install newer window that was removed in location by itself -Install 11 new Anderson 400 series Casement units. Dark Bronze exterior frame and sash. pine w/ unfinished interior frame. Dual pane low-E4 standard series Argon fill, traditional trim stop. -Install new cladding around exterior of windows -Caulk exterior of windows -Insulate windows -Install extension jambs around windows -Paint interior pine on windows and jambs to match new trim in building -Install the new trim to windows already figured on estimate that was awarded for the EOC		20,880.28	20,880.28
Total			\$20,880.28



AIA® Document B104® – 2017

Standard Abbreviated Form of Agreement Between Owner and Architect

AGREEMENT made as of the 1st day of October in the year 2024
(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address and other information)

Carroll County
301 N. Main Street
Mount Carroll, Illinois 61053

and the Architect:
(Name, legal status, address and other information)

Baranski Hammer Moretta & Sheehy
1101 S. Bench Street
Galena, Illinois 61036

for the following Project:
(Name, location and detailed description)

Carroll County Transit Building
17612 E. Benton Street
Mount Carroll, Illinois 61053

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Init.

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User Notes:

(1932878449)

TABLE OF ARTICLES

1	INITIAL INFORMATION
2	ARCHITECT'S RESPONSIBILITIES
3	SCOPE OF ARCHITECT'S BASIC SERVICES
4	SUPPLEMENTAL AND ADDITIONAL SERVICES
5	OWNER'S RESPONSIBILITIES
6	COST OF THE WORK
7	COPYRIGHTS AND LICENSES
8	CLAIMS AND DISPUTES
9	TERMINATION OR SUSPENSION
10	MISCELLANEOUS PROVISIONS
11	COMPENSATION
12	SPECIAL TERMS AND CONDITIONS
13	SCOPE OF THE AGREEMENT

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth below:

(State below details of the Project's site and program, Owner's contractors and consultants, Architect's consultants, Owner's budget for the Cost of the Work, and other information relevant to the Project.)

A garage facility to house 20 or more minivans and buses. Also included are access doors, floor drain with appropriate containment, HVAC system, concrete flooring, insulation, finished walls, electrical, water and sewer, an ADA compliant restroom, vehicle washing station, storage area with shelving, and paved parking area and building approach.

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the schedule, the Architect's services and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

§ 1.3 The parties shall agree upon written protocols governing the transmission and use of, and reliance on, Instruments of Service or any other information or documentation in digital form.

§ 1.3.1 Any use of, or reliance on, all or a portion of a building information model without agreement to written protocols governing the use of, and reliance on, the information contained in the model shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide the professional services set forth in this Agreement consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar

circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.2 The Architect shall maintain the following insurance until termination of this Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 11.8:

(Identify types and limits of insurance coverage, and other insurance requirements applicable to the Agreement, if any.)

- .1 General Liability
\$1,000,000 each occurrence - \$2,000,000 General Aggregate
- .2 Automobile Liability
\$1,000,000 combined single limit
- .3 Workers' Compensation
\$500,000 each accident
- .4 Professional Liability
\$2,000,000 each claim / \$2,000,000 annual aggregate

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in this Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Supplemental or Additional Services.

§ 3.1.1 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on (1) the accuracy and completeness of the services and information furnished by the Owner and (2) the Owner's approvals. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information.

§ 3.1.2 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.3 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 Design Phase Services

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.2.2 The Architect shall discuss with the Owner the Owner's program, schedule, budget for the Cost of the Work, Project site, and alternative approaches to design and construction of the Project. The Architect shall reach an understanding with the Owner regarding the Project requirements.

§ 3.2.3 The Architect shall consider the relative value of alternative materials, building systems and equipment, together with other considerations based on program, aesthetics, and any sustainable objectives, in developing a design for the Project that is consistent with the Owner's schedule and budget for the Cost of the Work.

§ 3.2.4 Based on the Project requirements, the Architect shall prepare Design Documents for the Owner's approval consisting of drawings and other documents appropriate for the Project and the Architect shall prepare and submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.2.5 The Architect shall submit the Design Documents to the Owner, and request the Owner's approval.

§ 3.3 Construction Documents Phase Services

§ 3.3.1 Based on the Owner's approval of the Design Documents, the Architect shall prepare for the Owner's approval Construction Documents consisting of Drawings and Specifications setting forth in detail the requirements for the construction of the Work. The Owner and Architect acknowledge that in order to construct the Work the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.4.4.

§ 3.3.2 The Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents.

§ 3.3.3 The Architect shall submit the Construction Documents to the Owner, update the estimate for the Cost of the Work and advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

§ 3.3.4 The Architect, following the Owner's approval of the Construction Documents and of the latest estimate of the Cost of the Work, shall assist the Owner in obtaining bids or proposals and awarding and preparing contracts for construction.

§ 3.4 Construction Phase Services

§ 3.4.1 General

§ 3.4.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A104™-2017, Standard Abbreviated Form of Agreement Between Owner and Contractor. If the Owner and Contractor modify AIA Document A104-2017, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.4.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.4.1.3 Subject to Section 4.2, the Architect's responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

§ 3.4.2 Evaluations of the Work

§ 3.4.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.2.2, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work.

§ 3.4.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents and has the authority to require inspection or testing of the Work.

§ 3.4.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.4.2.4 When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith.

§ 3.4.2.5 The Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

§ 3.4.3 Certificates for Payment to Contractor

§ 3.4.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.4.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified.

§ 3.4.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.4.4 Submittals

§ 3.4.4.1 The Architect shall review and approve, or take other appropriate action, upon the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or any construction means, methods, techniques, sequences or procedures.

§ 3.4.4.2 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Contractor's design professional, provided the submittals bear such professional's seal and signature when submitted to the Architect. The review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect shall be entitled to rely upon, and shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.

§ 3.4.4.3 The Architect shall review and respond to written requests for information about the Contract Documents. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness.

§ 3.4.5 Changes in the Work

The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to Section 4.2.3, the

Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.4.6 Project Completion

The Architect shall conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion; forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and received from the Contractor; and issue a final Certificate for Payment based upon a final inspection indicating that, to the best of the Architect's knowledge, information, and belief, the Work complies with the requirements of the Contract Documents.

ARTICLE 4 SUPPLEMENTAL AND ADDITIONAL SERVICES

§ 4.1 Supplemental Services are not included in Basic Services but may be required for the Project. The Architect shall provide the Supplemental Services indicated below, and the Owner shall compensate the Architect as provided in Section 11.2. Supplemental Services may include programming, site evaluation and planning, environmental studies, civil engineering, landscape design, telecommunications/data, security, measured drawings of existing conditions, coordination of separate contractors or independent consultants, detailed cost estimates (a breakdown of quantities, rates, and costs required to complete the project), on-site project representation beyond requirements of Section 4.2.2, value analysis, interior architectural design, tenant related services, preparation of record drawings, commissioning, sustainable project services, and any other services not otherwise included in this Agreement.

(Identify below the Supplemental Services that the Architect is required to provide and insert a description of each Supplemental Service, if not further described in an exhibit attached to this document.)

Not Applicable

§ 4.2 The Architect may provide Additional Services after execution of this Agreement without invalidating the Agreement. Upon recognizing the need to perform Additional Services, the Architect shall notify the Owner. The Architect shall not provide the Additional Services until the Architect receives the Owner's written authorization. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.2 shall entitle the Architect to compensation pursuant to Section 11.3.

§ 4.2.1 The Architect shall provide services necessitated by a change in the Initial Information, changes in previous instructions or approvals given by the Owner, or a material change in the Project including size; quality; complexity; the Owner's schedule or budget for Cost of the Work; or procurement or delivery method as an Additional Service.

§ 4.2.2 The Architect has included in Basic Services twelve (12) visits to the site by the Architect during construction. The Architect shall conduct site visits in excess of that amount as an Additional Service.

§ 4.2.3 The Architect shall, as an Additional Service, provide services made necessary by a Contractor's proposed change in the Work. The Architect shall prepare revisions to the Architect's Instruments of Service necessitated by Change Orders and Construction Change Directives as an Additional Service.

§ 4.2.4 If the services covered by this Agreement have not been completed within twenty-four (24) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and site requirements.

§ 5.2 The Owner shall establish the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. The Owner shall update the Owner's budget for the Project as necessary throughout the duration of the Project until final completion. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the

Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project; a written legal description of the site; and services of geotechnical engineers or other consultants, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project.

§ 5.4 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

§ 5.5 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests; tests for air and water pollution; and tests for hazardous materials.

§ 5.6 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.7 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.8 The Owner shall endeavor to communicate with the Contractor through the Architect about matters arising out of or relating to the Contract Documents.

§ 5.9 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

§ 5.10 Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of, or enforce lien rights.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work also includes the reasonable value of labor, materials, and equipment, donated to, or otherwise furnished by, the Owner. The Cost of the Work does not include the compensation of the Architect; the costs of the land, rights-of-way, financing, or contingencies for changes in the Work; or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and shall be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, and the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work, or from any estimate of the Cost of the Work, or evaluation, prepared or agreed to by the Architect.

§ 6.3 In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding and price escalation; to determine what materials, equipment, component systems and types of construction are to be included in the Contract Documents; to recommend reasonable adjustments in the program and scope of the Project; and to include design alternates as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requires a detailed estimate of the Cost of the Work, the Architect shall provide such an estimate, if identified as the Architect's responsibility in Section 4.1, as a Supplemental Service.

§ 6.4 If, through no fault of the Architect, construction procurement activities have not commenced within 90 days after the Architect submits the Construction Documents to the Owner the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

§ 6.5 If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.6 If the Owner's current budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 terminate in accordance with Section 9.5;
- .4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or
- .5 implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. If the Owner requires the Architect to modify the Construction Documents because the lowest bona fide bid or negotiated proposal exceeds the Owner's budget for the Cost of the Work due to market conditions the Architect could not reasonably anticipate, the Owner shall compensate the Architect for the modifications as an Additional Service pursuant to Section 11.3; otherwise the Architect's services shall be without additional compensation. In any event, the Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under this Agreement, including prompt payment of all sums when due pursuant to Article 9 and Article 11. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service, subject to any protocols established pursuant to Section 1.3, solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

§ 7.5 Except as otherwise stated in Section 7.3, the provisions of this Article 7 shall survive the termination of this Agreement.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 General

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other, for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A104-2017, Standard Abbreviated Form of Agreement Between Owner and Contractor. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect and Owner waive consequential damages for claims, disputes or other matters in question, arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.6.

§ 8.2 Mediation

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 Mediation, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.3 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:
(Check the appropriate box.)

☒ [X] Arbitration pursuant to Section 8.3 of this Agreement

☐ [] Litigation in a court of competent jurisdiction

☐ [] Other: (Specify)

If the Owner and Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.

§ 8.3 Arbitration

§ 8.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement, any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement.

§ 8.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.

§ 8.3.2 The foregoing agreement to arbitrate, and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement, shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.4 Consolidation or Joinder

§ 8.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 8.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 8.3.4.3 The Owner and Architect grant to any person or entity made a party to an arbitration conducted under this Section 8.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Architect under this Agreement.

§ 8.4 The provisions of this Article 8 shall survive the termination of this Agreement.

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, Reimbursable Expenses incurred, and all costs attributable to termination, including the costs attributable to the Architect's termination of consultant agreements.

§ 9.7 In addition to any amounts paid under Section 9.6, if the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall pay to the Architect the following fees:

(Set forth below the amount of any termination or licensing fee, or the method for determining any termination or licensing fee.)

.1 Termination Fee:

Not Applicable

.2 Licensing Fee if the Owner intends to continue using the Architect's Instruments of Service:

Not Applicable

§ 9.8 Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A104-2017, Standard Abbreviated Form of Agreement Between Owner and Contractor.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment.

§ 10.4 If the Owner requests the Architect to execute certificates or consents, the proposed language of such certificates or consents shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

§ 10.6 The Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. However, the Architect's materials shall not include information the Owner has identified in writing as confidential or proprietary. The Owner shall provide professional

credit for the Architect in the Owner's promotional materials for the Project. This Section 10.7 shall survive the termination of this Agreement unless the Owner terminates this Agreement for cause pursuant to Section 9.4.

§ 10.8 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

- .1** Stipulated Sum
(Insert amount)

(Paragraphs deleted)

Ninety two thousand five hundred seventy five dollars (\$92,575.00)

§ 11.2 For Supplemental Services identified in Section 4.1, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

See Attachment A for Hourly Rates

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation.)

See Attachment A for Hourly Rates

§ 11.4 Compensation for Supplemental and Additional Services of the Architect's consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus percent (%), or as follows:

See Attachment A for Hourly Rates

§ 11.5 Where compensation for Basic Services is based on a stipulated sum or percentage of the Cost of the Work, the compensation for each phase of services shall be as follows:

Design Phase	thirty	percent (	30	%)
Construction Documents	forty	percent (	40	%)
Phase				
Construction Phase	thirty	percent (	30	%)
Total Basic Compensation	one hundred	percent (	100	%)

§ 11.6 When compensation identified in Section 11.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner's most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner's budget for the Cost of the Work.

§ 11.6.1 When compensation is on a percentage basis and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on

those portions. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants, if any, are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices. *(If applicable, attach an exhibit of hourly billing rates or insert them below.)*

See Attachment A for Hourly Rates

(Table deleted)

§ 11.8 Compensation for Reimbursable Expenses

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;
- .3 Permitting and other fees required by authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, and standard form documents;
- .5 Postage, handling, and delivery;
- .6 Expense of overtime work requiring higher than regular rates if authorized in advance by the Owner;
- .7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
- .8 Expense of professional liability insurance dedicated exclusively to this Project or the expense of additional insurance coverage or limits requested by the Owner in excess of that normally maintained by the Architect and the Architect's consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses; and
- .11 Other similar Project-related expenditures.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus zero percent (0 %) of the expenses incurred.

§ 11.9 Payments to the Architect

§ 11.9.1 Initial Payment

An initial payment of zero (\$ 0) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.9.2 Progress Payments

§ 11.9.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.

(Insert rate of monthly or annual interest agreed upon.)

1 1/2 % monthly

§ 11.9.2.2 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.9.2.3 Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

Init.

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User Notes:

(1932878449)

(Include other terms and conditions applicable to this Agreement.)

Not Applicable

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents identified below:

.1 AIA Document B104™–2017, Standard Abbreviated Form of Agreement Between Owner and Architect

.2

(Paragraphs deleted)

Other documents:

(List other documents, if any, including additional scopes of service forming part of the Agreement.)

Attachment A & Attachment B

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

(Printed name and title)

ARCHITECT (Signature)

James M. Baranski President

(Printed name, title, and license number, if required)

Init.

100

Attachment A - Hourly Rates

Baranski Hammer Moretta & Sheehy

Principal Architect	\$180.00
Project Architect	\$140.00
Technician	\$100.00
Administrative	\$70.00

MODUS

Principal Engineer	\$200.00
Engineer 3	\$150.00
Engineer 2	\$140.00
Engineer 1	\$115.00
Technician 2	\$105.00
Technician 1	\$80.00
Administrative	\$60.00.

Fehr Graham

Principal Engineer	\$220.00
Project Manager	\$215.00
Engineer	\$150.00
Designer	\$140.00
Technician	\$100.00

Attachment B - State Third Party Clauses & Provisions

1. Complete Scope

Architectural and Engineering Services shall consist of the Basic Services, Design Phase, Construction Documents Phase, and Construction Phase, as customarily provided for all required professional design services for the project. The Architect/Engineer shall be required to collaborate with Carroll County and all associated agencies throughout the duration of the project and shall be experienced in and familiar with the requirements typically associated with grant programs. The Architect/Engineer may be required to assist by providing support documentation as part of Basic Services that may be required by funding agencies. AIA Standard forms of Agreements shall be used for this project.

2. Termination

The Buyer(s) may terminate this contract for convenience, in whole or in part, at any time by the provision of written notice to the Contractor. The Contractor shall be paid its costs, including contract close-out costs, and profit on work performed up to the time of termination. The Contractor shall promptly submit its termination claim to be paid the Contractor. If the Contractor has any property in its possession belonging to the Buyer(s), the Contractor will account for the same, and dispose of it in the manner the Buyer(s) directs.

3. Lobbying

Contractors that apply or bid for an award exceeding \$100,000 must file the required Byrd Anti-Lobbying Amendment certification. Each tier certifies to the tier above that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant or any other contract award covered by 31 U.S.C. § 1352. Each tier must also disclose any lobbying with non-federal funds that takes place in connection with obtaining any Federal award. Pursuant to Federal regulations, the Contractors are required to have all subcontractors providing more than \$100,000.00 in services or materials to also complete this certification and include it with any Bid/Proposal submittal. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

4. Debarment and Suspension

The Contractor agrees to comply with federal debarment and suspension requirements, and Reviews the SAM at <https://www.sam.gov>, if necessary to comply with U.S. DOT regulations, 2 C.F.R. part 1200. The Contractor hereby certifies that it is not currently listed among the General Services Administration's (GSAs) "List of Parties Excluded from Federal Procurement or Non-procurement Programs" which are debarred, suspended, ineligible, or otherwise excluded from participation in performing any work funded in whole or in part with federal financial assistance. During the performance of the work described in a procurement solicitation and any subsequent Agreement, should the Contractor be placed on the GSA's "List of Parties Excluded From Federal Procurement or Non-procurement Programs", it will notify the Buyer(s) immediately of this change in status. A certification form is normally included with the Exhibits section of any procurement solicitation. Contractors may not normally participate in a procurement solicitation, if they are listed on any Local, State, or Federal debarment program. A fully-detailed request for waiver may be submitted for consideration, if a Contractor believes their appearance on a debarment list is inaccurate or unjustified. Contractor must provide a similar provision in each lower tier covered transaction and check [sam.gov](https://www.sam.gov) for any subcontract \$25,000 or over.

5. Method of Payment

Contractor shall receive as compensation for all work and services to be performed herein, an amount based on the fee outlined in 11.1 of the AIA B104-2017. All payments will be made according to the Illinois State Prompt Payment Act. Any payment made to the Contractor shall be strictly on the basis of "quantum meruit" (a reasonable amount). The Contractor shall submit to the County a detailed breakdown and invoice of all charges, including detail of past payments and amounts still remaining due, accurate to the date of the invoice, with each request for payment. Any additions to or deductions from the approved total amount of the contract, and any out-of-scope work shall require prior, written approval from the County. Any work performed without the County's express, written consent shall be solely at the expense of the Contractor. Contractor shall provide all contractor lien waivers, subcontractor lien waivers and materialmen lien waivers, properly executed and completed, prior to receiving payment. Contractor shall indemnify, defend and hold harmless the County from any claim arising out of or relating to the liens, public fund claims or other claims for payment or damages from any subcontractor or materialman employed or utilized by Contractor, without regard to whether the County strictly enforced the requirement of submitting lien waivers. The following optional provisions apply if checked:

_____ This work is to be completed on a time and materials basis in accordance with the rate schedule per **Attachment A**.

 X This work is to be completed subject to a not-to-exceed price of \$92,575.00.

6. Contract Period

The contractual period for this agreement is expected to start upon full execution of the contract with an end date at one year from the date of Substantial Completion.

7. Financial Assistance Acknowledgment

Contracts resulting from procurement solicitations are subject to financial assistance agreements between the Buyer, the Illinois Department of Transportation, and/or the United States Department of Transportation.

8. Prohibited Interest of Local Official

No member, or officer, or employee of Carroll County or local public body with financial interest or control in this contract during their tenure or for one year thereafter shall have any interest, direct or indirect, in this contract or the proceeds thereof.

9. Contract Changes

Any proposed change in this contract shall be submitted to Mary Maszk, Carroll County PCOM for her prior approval.

10. Subcontracts

The Contractor shall not enter into any sub-contracts or agreements, or start any work by the work forces of a subcontractor, or use any materials from the stores of a subcontractor, with respect to this acquisition Project and any subsequent contracts, without the prior concurrence of the Buyer(s). All such subcontracts and agreements shall be approved by the Buyer(s).

11. Vendor Registration with Illinois Department of Human Rights

Vendor must provide proof of Registration with the Illinois Department of Human Rights

12. Assignment

The Contractor shall not assign its performance of any portion of the specified services under any subsequent contract or agreement without the advance written consent of the Buyer(s). It is hereby understood and agreed; that said consent must be sought in writing not less than ten (10) calendar days prior to the date of any proposed assignment. The Buyer(s) reserve the right to accept or reject any such assignment, although Buyer acceptance shall not be unreasonably withheld. Acceptance of subcontractor's is contingent upon each subcontractor's ability to comply with the applicable terms, conditions, and clauses, particularly the assurances, contained in any subsequent contract or agreement.

13. Retention of Records

The Contractor shall comply with 49 U.S.C. § 5325(g), and federal access to records requirements as set forth in the applicable U.S. DOT Common Rules. Contractor is to maintain verifiable records which include all Project eligible costs incurred while completing those tasks contained in any contracted Scope of Work. The Contractor shall retain all books, records, documents, and other material relevant to any subsequent contract or agreement for a period

of five (5) calendar years following the Buyer's final payment and all other pending matters are closed. If any litigation, claim, negotiation, audit, or other action involving any contract or agreement for a Project's records has been initiated prior to the expiration of the five-year period, the Contractor shall retain the appropriate records of the Project for the five-year period immediately following completion of the action and resolution of all issues arising from it. The Contractor agrees that the Buyer or its designee shall have full access and the right to examine any of said records at all reasonable times during said period.

14. Ownership of Documents

The Contractor shall permit the authorized representatives of the Buyer(s), such as the Federal Transit Administration or the State of Illinois to inspect and audit all data and records of the Contractor relating to the Contractor's performance under any subsequent contract or agreement. This applies to all third-party contract records (at any tier), as required. The Contractor and its subcontractors shall maintain books, records, and documents and shall undertake such accounting procedures and practices as may be deemed necessary to assure proper accounting of all funds paid pursuant to any subsequent contract or agreement. All costs charged to items performed under any subsequent contract or agreement shall be supported by properly executed and clearly identified invoices, contracts, vouchers, or checks evidencing in detail the nature and propriety of the charges. These records shall be subject at all reasonable times of the normal business day to inspection, review, or audit by the Buyer, its authorized representative(s), the US Secretary of Transportation, Comptroller, the State Auditor, or other governmental officials authorized by law to monitor the contract or agreement and project site. The Contractor's fiscal management system shall include the capability to provide accurate, current, and complete disclosure of the financial status of any subsequent contract or agreement upon request.

15. Government (IL) Inspection

The Contractor shall permit the authorized representatives of the Buyer(s), such as the Federal Transit Administration or the State of Illinois to inspect and audit all data and records of the Contractor relating to the Contractor's performance under any subsequent contract or agreement. This applies to all third-party contract records (at any tier), as required. The Contractor and its subcontractors shall maintain books, records, and documents and shall undertake such accounting procedures and practices as may be deemed necessary to assure proper accounting of all funds paid pursuant to any subsequent contract or agreement. All costs charged to items performed under any subsequent contract or agreement shall be supported by properly executed and clearly identified invoices, contracts, vouchers, or checks evidencing in detail the nature and propriety of the charges. These records shall be subject at all reasonable times of the normal business day to inspection, review, or audit by the Buyer, its authorized representative(s), the US Secretary of Transportation, Comptroller, the State Auditor, or other governmental officials authorized by law to monitor the contract or agreement and project site. The Contractor's fiscal management system shall include the capability to provide accurate, current, and complete disclosure of the financial status of any subsequent contract or agreement upon request.

16. Insurance

The Contractor and his subcontractors shall maintain Workmen's Compensation, Public Liability, Property Damage, and Vehicle Liability Insurance in amounts and on terms satisfactory to the Buyers and any specific insurance requirements noted in a procurement solicitation. At a minimum, the following insurance requirements shall be met by the Contractor. When applicable, more stringent or revised insurance requirements may be required. The selected Contractor shall obtain and keep in force, at its own expense, during the full term of any subsequent contract or agreement the following insurance coverage:

16.1. Statutory Workers' Compensation and Employer's Liability Insurance - All employees of the Contractor performing work under any Contract or Agreement for this Project shall be insured in the statutory amount required to comply with the laws of the State of Illinois, or their respective State of incorporation, as appropriate.

16.2. Comprehensive Vehicle Liability Insurance - All vehicles used in conjunction with the performance of any Project Agreement, whether owned, non-owned, leased, or hired shall be insured; limits for bodily injury or death shall not be less than Five Hundred Thousand and Zero One-Hundredths Dollars (\$500,000.00) per person and One Million and Zero One-Hundredths Dollars (\$1,000,000.00) per occurrence, and property damage limits of not less than Five Hundred Thousand and Zero One-Hundredths Dollars (\$500,000.00); or as an alternative, not less than One Million and Zero One-Hundredths Dollars (\$1,000,000.00) combined single-limit coverage.

16.3. Comprehensive General Liability Insurance - When applicable, the Contractor shall maintain this insurance with limits for bodily injury or death of not less than Five Hundred Thousand and Zero One-hundredths Dollars (\$500,000.00) per incident, and One Million and Zero One-hundredths Dollars (\$1,000,000.00) aggregate. This insurance coverage must cover at least the following types of coverage:

- a. Operations - Premises Liability;
 - b. Independent Contractor's Liability;
 - c. Broad Form Contractual Liability, covering the Contractor's obligations under any contract or agreement for the Project;
 - d. Products Liability;
 - e. Completed Operations Liability;
 - f. Personal Injury Liability, including claims arising from employees of the contractor; and
 - g. Broad Form Property Damage Liability.
4. Umbrella Liability Insurance of not-less-than One Million Dollars (\$1,000,000.00).

All such insurance, when required, shall be provided by insurance companies having a Best's rating of not less than A+XII, as shown in the most current issue of Best's Key Rating Guide, Property - Casualty.

The Contractor shall indemnify and hold the Buyer harmless against any direct or indirect damages that shall be suffered or claimed for injuries to persons or property during the performance of the work described in any subsequent contract or agreement for this Project. Notwithstanding, the Buyer reserves all claims or rights of action against the Contractor as may be required in the best interests of the Buyer.

The Buyer shall be named specifically as an additionally insured party for that insurance coverage required for a given Project procurement. A Certificate of Insurance with the Buyer listed as an additionally insured party shall be provided within ten (10) calendar days following the execution of a contract or agreement. The Contractor's insurer shall agree to give the Buyer a minimum of ten (10) calendar days advance written notice of a cancellation of insurance or a reduction in coverage below the limits set forth in the contract or herein. Coverage in the minimum amounts set forth herein shall not be construed to relieve the Contractor from liabilities in excess of such coverage.

The Contractor and all of its insurers shall waive all rights of recovery or subrogation against the Buyer and their insurance companies.

Both parties agree to provide prompt notice in writing of the institution of any suit or proceeding and permit defense of the same, and will provide all needed information and assistance to enable either party to do so. The Contractor shall give immediate notice to Buyer of any suit, claim, or action filed which arises out of the performance of any contract or agreement. Copies of all pertinent papers shall be supplied to the appropriate party immediately.

When applicable, the Contractor shall require its subcontractors to obtain an amount of insurance coverage which is deemed adequate by the Contractor, for their levels of Project participation.

The Contractor shall be liable to the extent that any subcontractor insurance coverage is inadequate. Subcontractors shall submit insurance certificates evidencing coverage, prior to any commencement of work. The Buyer reserves the right to inspect Contractor and Subcontractor insurance policies, in regard to insurance requirements, prior to the commencement of any work.